

I. CALL TO ORDER.

A special meeting of the City Council of the City of Litchfield was held in the City Council Chambers at the City Hall on Thursday, March 17, 2022, commencing at 5:00 p.m. Mayor Johnson called the meeting to order.

A. ROLL CALL:

Mayor	Keith Johnson	Present
Council Member-at-Large	Ron Dingmann	Present
Council Member Ward I	Eric Mathwig	Present
Council Member Ward II	Darlene Kotelnicki	Present
Council Member Ward III	Betty Allen	Present
Council Member Ward IV	John Carlson	Present
Council Member Ward V	Sara Miller	Excused
City Administrator	Dave Cziok	Present
Assistant City Administrator	Joyce Spreiter	Present

II. BUSINESS –

A. TRANSFERS –

City Administrator Cziok outlined the recommendations concerning the annual transfers. He explained the purposes in the annual transfer of funds, with the main intent to maintain consistent operating fund balances. The fund balance policy, legal compliance, needs and future spending requirements govern the transfers, Cziok shared. He reported the results are good and relates that to staff spending based on need and not on budget. Cziok shared next year won't look like this due to not raising taxes enough to keep up with inflation.

Individual transfers were reviewed by City Administrator Cziok. He explained that the Electric Fund had a significant number to transfer out since the previous years the City maintained a higher fund balance in order to meet the state bond requirements relating to the dollars the City was awarded for the generation project. He explained the transfer from the Liquor Fund to the Golf Course Fund was higher because of the payment made to Golf Club, Inc. for memberships due from previous years. He responded to Council inquiry about the need for the balance in the Golf Course Fund. City Administrator Cziok responded to Council inquiries and explained the methodology relating to funding through the Capital Equipment Revolving and Infrastructure Revolving Funds. He reported that the Capital Equipment Revolving Fund had sufficient funds at this time. City Administrator Cziok explained that the Infrastructure Funds carry excess fund balances which will help stabilize rates for a period of time and will also be used to pay for future projects.

After review, it was moved by Council Member Dingmann, seconded by Council Member Mathwig, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 22-3-42
PERMANENT FUND TRANSFER**

WHEREAS, from time to time, it is necessary to transfer money from one fund to another, and

WHEREAS, the City Council reviewed a proposed transfer summary,

NOW, THEREFORE, BE IT RESOLVED to make permanent transfers as listed on the transfer summary, a complete copy is on file and attached with the filing of this resolution.

Adopted by the City Council this 17th day of March, 2022.

March 17, 2022

Resolution No. 22-3-42– Cont’d.

Attest:

Approved:

ASSISTANT CITY ADMINISTRATOR

MAYOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

III. ADJOURNMENT –

The Work Session adjourned at 5:42 p.m. by unanimous consent.