

I. CALL TO ORDER.

A regular meeting of the City Council of the City of Litchfield was held in the City Council Chambers at the City Hall on Monday, April 2, 2018, commencing at 5:30 p.m. Mayor Johnson called the meeting to order.

A. ROLL CALL:

Mayor	Keith Johnson	Present
Council Member-at-Large	Ron Dingmann	Present
Council Member Ward I	Mike Boyle	Present
Council Member Ward II	Darlene Kotelnicki	Present
Council Member Ward III	Betty Allen	Excused
Council Member Ward IV	Vern Loch, Jr.	Present
Council Member Ward V	Sara Miller	Present
City Administrator	Dave Cziok	Present
Assistant City Administrator	Joyce Spreiter	Excused
Operations Coordinator	Mario Provencher	Present
Operations Engineer	Mike Geers	Present
City Attorney	Mark Wood	Present
Assistant City Engineer	Chuck DeWolf	Present
Independent Review	Amy Wilde	Present
KLFD	Tim Bergstrom	Present

II. CONSENT AGENDA -

Each item on the Consent Agenda was considered. No items were added or deleted.

A. COUNCIL MINUTES TO APPROVE:

- 1. March 19, 2018

B. FINANCIAL REPORTS TO APPROVE: None.

C. CLAIMS TO AUTHORIZE FOR PAYMENT –

- 1. Computer List of Bills for \$663,366.61

D. OTHER PAYMENTS:

- 1. 2017 Improvement Project –

**CITY OF LITCHFIELD
 RESOLUTION NO. 18-4-55
 AUTHORIZE PAYMENT FOR THE
 THE 2017 IMPROVEMENT PROJECT**

WHEREAS, a contract has been awarded for the above titled item, and

WHEREAS, recommendation has been made and is on file to approve this payment,

NOW, THEREFORE, BE IT RESOLVED to approve Payment No. 4 for the 2017 Improvement Project totaling \$14,969.96 as attached and on file.

Adopted by the City Council this 2nd day of April, 2018.

Attest:

OPERATIONS COORDINATOR

Approved:

MAYOR

2. Civic Arena Building Addition –

**CITY OF LITCHFIELD
RESOLUTION NO. 18-4-56
AUTHORIZE PAYMENT FOR THE
CIVIC ARENA BUILDING ADDITION**

WHEREAS, a contract has been awarded for the above titled item, and

WHEREAS, recommendation has been made and is on file to approve this payment,

NOW, THEREFORE, BE IT RESOLVED to approve Payment No. 5 for the Civic Arena Building Addition totaling \$144,476.68 as attached and on file.

Adopted by the City Council this 2nd day of April, 2018.

Attest:

OPERATIONS COORDINATOR

Approved:

MAYOR

3. Civic Arena Refrigeration Improvements –

**CITY OF LITCHFIELD
RESOLUTION NO. 18-4-57
AUTHORIZE PAYMENT FOR THE
CIVIC ARENA REFRIGERATION IMPROVEMENTS**

WHEREAS, a contract has been awarded for the above titled item, and

WHEREAS, recommendation has been made and is on file to approve this payment,

NOW, THEREFORE, BE IT RESOLVED to approve Payment No. 1 for the Civic Arena Refrigeration Improvements totaling \$224,865.00 as attached and on file.

Adopted by the City Council this 2nd day of April, 2018.

Attest:

OPERATIONS COORDINATOR

Approved:

MAYOR

E. ORDINANCES – SECOND READINGS: None.

F. LICENSES:

1. Application for Lawful Gambling Permit – Meeker Sportsman Club –

**CITY OF LITCHFIELD
RESOLUTION NO. 18-4-53
LAWFUL GAMBLING PERMIT FOR
AN EXEMPT ORGANIZATION MEEKER SPORTSMAN CLUB**

WHEREAS, an application for a lawful gambling license exemption was considered from the Meeker Sportsman Club,

NOW, THEREFORE, BE IT RESOLVED to approve the application for an Exemption from a Lawful Gambling license for the Meeker Sportsman Club on August 1, 2018 at Litchfield Eagles Club, 389 South CSAH 34, Litchfield, and to direct submittal of a copy of this resolution with their application to the State Gambling Control Division.

Resolution No. 18-4-53– Cont’d.

Adopted by the City Council this 2nd day of April, 2018.

Attest:

Approved:

OPERATIONS COORDINATOR

MAYOR

- 2. Liquor/3.2 Percent Malt Liquor On-Sale License Application – Litchfield Baseball Assn.

G. OTHER ROUTINE MATTERS:

- 1. Noise Ordinance Variance Request –

**CITY OF LITCHFIELD
RESOLUTION NO. 18-4-54
APPROVE REQUEST FOR EXEMPTION FROM NOISE ORDINANCE**

WHEREAS, the City of Litchfield has a noise ordinance in place, and

WHEREAS, the City received a request for a private event to be held at the Opera House on May 19, 2018,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Litchfield that Brandon Pfeiler and Nissa Cronen be granted an exemption from the noise control regulations for the date as stated above.

Adopted by the City Council this 2nd day of April, 2018.

Attest:

Approved:

OPERATIONS COORDINATOR

MAYOR

H. COMMUNICATIONS:

- 1. Minutes and Reports:
 - a. Historic Preservation Commission Minutes – March 26, 2018

After review, it was moved by Council Member Loch, seconded by Mayor Johnson, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 18-4-48
APPROVING CONSENT AGENDA**

WHEREAS, the Consent Agenda has been assembled and presented, and

WHEREAS, all requests to have items removed have been duly noted,

NOW, THEREFORE, BE IT RESOLVED to approve the Consent Agenda as presented except for items, if any, which were requested to be removed for individual consideration.

Adopted by the City Council this 2nd day of April, 2018.

Resolution No. 18-4-48– Cont’d.

Attest:

Approved:

OPERATIONS COORDINATOR

MAYOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

III. TIMED ITEMS – None.

IV. ACKNOWLEDGMENT OF AUDIENCE/PRESENTATIONS –

A. LTD BROADBAND PRESENTATION –

Tyler Hansen, representing LTD Broadband, addressed the Council on providing wireless high speed internet to the City and surrounding area. He said the goal of LTD Broadband is to provide affordable, reliable high speed broadband service to rural areas having limited providers. He explained that LTD Broadband is looking for approval to place antennas on the City’s water tower. Mr. Hansen added the City would benefit by getting free uncapped internet service at all City buildings in exchange for power and water tower space.

City Administrator Cziok said that staff is not prepared at this time to make a recommendation. He explained if the Council wishes to pursue the request that staff would need to do some research as far as radio interference, something in which the City has experienced before. He added the City has franchise agreements with other internet service providers and would need to review the requirements for both the City and LTD Broadband. The Council agreed by consensus that City staff would research the concept and get information back sometime over the summer for Council review. No formal action was taken.

V. COMMISSION RECOMMENDATIONS –

A. HERITAGE PRESERVATION COMMISSION –

- 1. Certificate of Appropriateness Application – By Ronald Brown & Kevin Christoffers – 112 North Sibley Ave –

Council Member Kotelnicki reported the findings and recommendations of the Heritage Preservation Commission.

After review, it was moved by Council Member Kotelnicki, seconded by Council Member Dingmann, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 18-4-49
GRANT CERTIFICATE OF APPROPRIATENESS
TO RONALD BROWN & KEVIN CHRISTOFFERS
FOR PROPERTY LOCATED AT 112 NORTH SIBLEY AVENUE**

WHEREAS, the Litchfield Historic Preservation Commission held a hearing on Monday, March 26, 2018, to consider a Certificate of Appropriateness Application request by Ronald Brown & Kevin Christoffers, dba Farm Bureau, for property located at 112 North Sibley Avenue, and

Resolution No. 18-4-49– Cont’d.

WHEREAS, the Litchfield Historic Preservation Commission has recommended that this Certificate of Appropriateness Application be granted, based upon the summation of the checklist, as follows, and be referred to the City Council for final action, and

WHEREAS, the Certificate of Appropriateness would allow the replacement of the current east end door with a new solid steel door to match the color of the existing light tan siding, and

WHEREAS, the Certificate of Appropriateness would allow the property to be used as it was historically or given a new use that requires minimal changes to its distinctive features, spaces, or spatial relationships, and

WHEREAS, the Certificate of Appropriateness would allow the property’s historic character to be retained and preserved, and

WHEREAS, the Certificate of Appropriateness would allow the property to be recognized as a physical record of its time, place and use, and

WHEREAS, the changes to the property that have acquired historic significance in their own right will be retained and preserved, and

WHEREAS, distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize the property will be preserved, and

WHEREAS, deteriorated historic features will be replaced rather than repaired, and

WHEREAS, new additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property, and

WHEREAS, new additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment will be unimpaired,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Litchfield that the request for a Certificate of Appropriateness be granted to Ronald Brown & Kevin Christoffers, dba Farm Bureau, for property located at 112 North Sibley Avenue.

Adopted by the City Council on this 2nd day of April, 2018.

Approved:

Attest:

MAYOR

OPERATIONS COORDINATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

- 2. Certificate of Appropriateness Application – By Garmon and Anne Tipka – 311 North Sibley Ave. –

Council Member Kotelnicki reported the findings and recommendations of the Heritage Preservation Commission.

After review, it was moved by Council Member Kotelnicki, seconded by Council Member Loch, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 18-4-50
GRANT CERTIFICATE OF APPROPRIATENESS
TO GARMON & ANNE TIPKA
FOR PROPERTY LOCATED AT 311 NORTH SIBLEY AVENUE**

WHEREAS, the Litchfield Historic Preservation Commission held a hearing on Monday, March 26, 2018, to consider a Certificate of Appropriateness Application request by Garmon & Anne Tipka, for property located at 311 North Sibley Avenue, and

WHEREAS, the Litchfield Historic Preservation Commission has recommended that this Certificate of Appropriateness Application be granted, based upon the summation of the checklist, as follows, and be referred to the City Council for final action, and

WHEREAS, the Certificate of Appropriateness would allow the addition of a new sign to the front of the building and two rows of neon lighting around the top front and north side of the building, and

WHEREAS, the Certificate of Appropriateness would allow the property to be used as it was historically or given a new use that requires minimal changes to its distinctive features, spaces, or spatial relationships, and

WHEREAS, the Certificate of Appropriateness would allow the property’s historic character to be retained and preserved, and

WHEREAS, the Certificate of Appropriateness would allow the property to be recognized as a physical record of its time, place and use, and

WHEREAS, the changes to the property that have acquired historic significance in their own right will be retained and preserved, and

WHEREAS, distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize the property will be preserved, and

WHEREAS, new additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property, and

WHEREAS, new additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment will be unimpaired,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Litchfield that the request for a Certificate of Appropriateness be granted to Garmon & Anne Tipka, for property located at 311 North Sibley Avenue.

Adopted by the City Council on this 2nd day of April, 2018.

Approved:

Attest:

MAYOR

OPERATIONS COORDINATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

VI. COMMITTEE REPORTS – None.

VII. LEGAL CONSIDERATIONS – None.

VIII. BUSINESS –

A. EQUIPMENT –

City Administrator Cziok explained that this equipment purchase was included in the presentation approximately one month ago. He said the proposal is considerably less than the budgeted amount since it is used.

After review, it was moved by Mayor Johnson, seconded by Council Member Miller, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 18-4-51
AUTHORIZE PURCHASE OF A USED F550 AND DUMP BODY**

WHEREAS, City staff has been evaluating equipment needs for 2018, and

WHEREAS, City staff has recommended purchasing a used F550 and dump body, and

WHEREAS, the following quotes were received complying with the request for quotes:

	<u>Net Bid</u>
KA Commercial Trucks, LLC	\$22,999.00
Litchfield, MN	

AND WHEREAS, the Equipment Revolving Fund has sufficient funds to accommodate the purchase,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby approves purchasing a 2012 F550, and

BE IT FURTHER RESOLVED that the City Council of the City of Litchfield hereby approves purchasing a dump body and electric hoist in the amount of \$15,353.00 from Towmaster Truck Equipment of Litchfield, MN.

Adopted by the City Council on this 2nd day of April, 2018.

Approved:

Attest:

MAYOR

OPERATIONS COORDINATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

B. CITY WIDE CLEAN-UP –

Mayor Johnson provided an update on the City Wide Clean-up day scheduled for May 19th from 8:00 a.m. to 11:00 a.m. He mentioned issues concerning rental property in the past and asked for input if it should be handled any differently. No formal action was taken.

C. SPLASHPAD CONSTRUCTION PROJECT –

1. Award Bid –

Assistant City Engineer Chuck DeWolf provided the results of the bids concerning the Splash Pad Construction Project. He added that the bids received were slightly less than the budgeted amount.

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After review, it was moved by Council Member Dingmann, seconded by Council Member Miller, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 18-4-52
ACCEPTING BIDS FOR SPLASH PAD CONSTRUCTION PROJECT**

WHEREAS, pursuant to an advertisement for bids for the Splash Pad Construction Project, bids were received on Tuesday, March 27, 2018, were opened and tabulated according to law and held over until Monday, April 2, 2018, and

WHEREAS, the following bids were received complying with the advertisement:

	<u>Net Bid</u>
Voss Plumbing & Heating/Voss Concrete & Masonry Paynesville, MN	\$148,375.00
Custom Builders, Inc. Cold Spring, MN	\$188,731.00

AND WHEREAS, it appears that Voss Plumbing & Heating/Voss Concrete & Masonry of Paynesville, MN is the lowest responsible bidder,

NOW, THEREFORE, BE IT RESOLVED by the City of Litchfield, Minnesota:

1. To give a conditional award to Voss Plumbing & Heating/Voss Concrete & Masonry of Paynesville, MN conditioned on final review of the bid documents by the City’s staff, for the Splash Pad Construction Project.
2. The Mayor and Assistant City Administrator are hereby authorized and directed to enter into a contract with Voss Plumbing & Heating/Voss Concrete & Masonry of Paynesville, MN in the name of the City of Litchfield for the Splash Pad Construction Project according to specifications on file on the office of the Assistant City Administrator.

Adopted by the City Council this 2nd day of April, 2018.

Attest:

Approved:

OPERATIONS COORDINATOR

MAYOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

2. Location -

City Administrator Cziok reviewed a diagram identifying potential Splash Pad locations for the Council to consider. He said that Litchfield Rotary is supportive of either location as long as the Splash Pad stays somewhere in Memorial Park and not in the parking lot. He discussed a potential location to be the area that sits between the volleyball court and the bathhouse, referred to on the diagram as the Alternate Layout.

After review, it was moved by Mayor Johnson, seconded by Council Member Kotelnicki, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 18-4-58
DESIGNATING FINAL SPLASH PAD LOCATION**

WHEREAS, the Litchfield Rotary Club presented a Splash Pad concept to the Council for consideration, and

Resolution No. 18-4-58– Cont’d.

WHEREAS, the City and Litchfield Rotary Club are partnering on the Splash Pad concept, and

WHEREAS, Litchfield Rotary Club recommended the Splash Pad be located at Memorial Park based upon the results of community input provided, and

WHEREAS, the Litchfield Rotary Club also prefers the Splash Pad be located at Memorial Park, and

WHEREAS, the Litchfield Rotary Club originally selected an area north of the bathhouse, and

WHEREAS, the Council requested City staff provide location options for the Splash Pad that would be favorable with or without the addition of an outdoor pool and for the ease of staff operations,

WHEREAS, the Council considered an alternate location along with the original location selected,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby designates the final location for the Splash Pad as the area between the volleyball court and bathhouse in Memorial Park, referred to as the Alternate Layout in the diagram presented to the Council.

Adopted by the City Council this 2nd day of April, 2018.

Approved:

Attest:

MAYOR

OPERATIONS COORDINATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

D. FARMERS MARKET –

In the absence of Council Member Allen, City Administrator Cziok summarized efforts by Allen to bring both Farmers Market Vendor groups back together in Central Park. He explained that the group is asking support of the combined group by the Council along with allowing the group to manage the rules and regulations of the market themselves as outlined and included in the Council Agenda packet. Cziok said the only requirement of the City staff would be to manage the street closure on Thursdays. The market hours would be limited from 2:00 p.m. to 5:30 p.m. based on the group’s request to limit those hours. City Administrator Cziok said there is no action required at tonight’s meeting, however Council Member Allen and the group would like Council support by the April 16, 2018 City Council meeting.

Mayor Johnson thanked Farmers Market Vendors present at the meeting and encouraged them to speak with their Council Members prior the next Council meeting concerning the proposal. He added that if anyone wishes to speak at that meeting they need to get their request in to City Hall by April 12th. Council Member Dingmann inquired as to whether or not both groups had been contacted. Several members of the audience responded that they had not been contacted. Mayor Johnson encouraged the audience to reach out to Council Members and get on the next agenda to be heard. Fred Baumgartner, Farmers Market vendor, requested to address the Council and Mayor Johnson allowed him two minutes to speak. Mr. Baumgartner discussed the issues concerning picking and selling produce. Mayor Johnson

invited him to get on the agenda for the next Council meeting to address the Council further. No formal action was taken.

E. USAQUATICS –

City Administrator Cziok provided information concerning the request from the Council to develop indoor/outdoor concept options with USAquatics for the purpose of potentially submitting for funding through the State bonding bill. He expressed concern that the concept has not been developed enough for consideration by the legislature. He said that are many issues not addressed including community support of the concept, school involvement, determination of location, funding and operational costs. Cziok recommended continuing exploration of the outdoor pool concept and leaving the indoor/outdoor concept on the shelf until a later date.

Mayor Johnson commented on his ongoing support of the Wellness/Recreation Center. He discussed efforts by many, however believes that it needs to be a partnership between the school and city. Council Member Miller said that she has heard or seen comments from a lot of people that they just want a pool adding that she also heard comments that an outdoor pool is a waste of money in Minnesota. She said she too supported a Wellness/Recreation Center and thinks the community needs it but agreed that the City is unable to accomplish that by ourselves and that it should include the school. Council Member Kotelnicki commented that she felt there was consensus with people in contact with her on the outdoor pool including the location, the concession stand and rentals. She said there are pluses and minuses with everything. She expressed concern on the operational costs of a Wellness/Recreation Center. Kotelnicki said she was concerned about putting all of the City's financial eggs in one basket adding that there are other recreational facilities to maintain as well. Council Member Boyle said the people who have spoken to him do not think an outdoor pool fits Litchfield. He referred to goals expressed at the public forums and meetings were about a year around facility and added that an outdoor pool does not meet any of those expectations. Boyle said he is still a no vote on an outdoor pool.

After review, it was moved by Mayor Johnson, seconded by Council Member Loch, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 18-4-59
SHELVE INDOOR-OUTDOOR POOL FACILITY CONCEPT**

WHEREAS, administration was contacted by Representative Dean Urdahl about potential funding of an indoor recreational facility through the bonding bill, and

WHEREAS, the Council authorized administration to work with USAquatics to develop and indoor-outdoor facility concept for state bonding purposes, and

WHEREAS, a concept along with a capital cost estimate was provided by USAquatics for Council consideration, and

WHEREAS, administration does not feel this concept has been developed enough to submit to legislature for consideration, and

WHEREAS, the operations and maintenance requirements of a facility as such have not been analyzed to determine the extent of impacts to taxes, and

WHEREAS, administration recommends continuing to explore the viability of the outdoor pool concept and shelve the indoor-outdoor pool facility concept until a later date,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby places the indoor-outdoor pool facility concept on the shelf until a later date.

Adopted by the City Council this 2nd day of April, 2018.

Resolution No. 18-4-59– Cont’d.

Attest:

OPERATIONS COORDINATOR

Approved:

MAYOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

City Administrator Cziok discussed options on informing and engaging the public on the outdoor pool concept as requested by the Council. He said in the past public engagement for something such as this has been driven by a private group whether it was the Memorial Park playground or the splash pad. He said the most effective way would be for the Council to provide the public engagement and pointed out they have all getting feedback already. However, Cziok continued that with the Council not being in consensus with the concept, there may be some biased feedback therefore public engagement may not be effective. He said staff is not equipped to take this on however, if the Council wants staff to pursue, staff time could be allocated to work on public engagement. He said the last option to consider would be to have USAquatics provide some public engagement. City Administrator Cziok added a concept and reasonable numbers behind that concept were developed for the community to vet. He said the community may or may not support that concept. He recommended moving ahead with public engagement through stakeholder meetings and interviews with individuals and groups and find out what their level of support and interest is for a project like this, as outlined by USAquatics in the memo to the Council from Administration.

After review, it was moved by Council Member Kotelnicki, seconded by Mayor Johnson, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 18-4-60
AUTHORIZE HIRING USAQUATICS TO PROVIDE
PUBLIC ENGAGEMENT SERVICES ON AN OUTDOOR POOL FACILITY CONCEPT**

WHEREAS, the Council authorized administration to work with USAquatics to figure out a concept to include an outdoor pool and splash pad at the lake, and

WHEREAS, USAquatics presented a concept at the March 19, 2018 Council meeting, and

WHEREAS, administration recommends seeking public engagement to determine the level of community support for a project as such, and

WHEREAS, administration recommends hiring USAquatics to provide public engagement services concerning an outdoor pool facility concept, and

WHEREAS, costs are anticipated to provide the services are estimated at \$2,500 or less,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby authorizes hiring USAquatics to provide public engagement services to include multiple open public forums, stakeholders meetings, and interviews with individuals or groups concerning an outdoor pool facility concept.

Adopted by the City Council this 2nd day of April, 2018.

Approved:

Attest:

MAYOR

OPERATIONS COORDINATOR

Upon roll call vote, all members present voted aye with the exception of Council Members Boyle and Loch voting nay, whereupon the resolution was declared adopted.

City Administrator Cziok continued discussion on the timeline of an outdoor recreation facility as provided in the Council packet in response to inquiries from Council Members. He said realistically it is feasible it could take a year unless the Council wanted to speed up the process and set other items temporarily aside. Representative Dean Urdahl, Chairman of the Bonding Committee, addressed the Council concerning state bonding requests. He said there are funds set aside for local projects such as an indoor recreational facility but he can't commit to funding adding that the City probably isn't ready for that anyways. He said the timeline for submitting to the State for consideration would be at the end of April.

F. MUNICIPAL CONSENT –

City Administrator Cziok discussed timelines regarding Municipal Consent approval and provided alternative options for Council to consider concerning the downtown lighting allowing them additional time for reconsideration of the decision made to go with Cobra lights for the proposed Highway 12/22 Reconstruction Project. He said the downtown lighting needs to be very closely matched to what was there historically. He explained there has been reference to the lighting in the City Hall parking lot, Central Park and Memorial Park which would be a much more affordable option however they are significantly different to what was historically in downtown.

Council Member Dingmann responded to comments made by concerned citizens at the last Council meeting about the Council not investing in downtown and provided information on investments made including studies performed, HPC meeting and conferences, and downtown grants funded by the City. He discussed Capital Improvement Projects outstanding which include critical and non-critical, most of which are critical. Dingmann concluded by reiterating what Council Member Miller said at the last Council meeting that the Council does care about everything they take a vote on. Council Member Miller added that she has been asking people to get involved and she is voting for the people she is hearing from.

After review, it was moved by Mayor Johnson, seconded by Council Member Loch, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 18-4-61
APPROVING ACORN LIGHTS FOR DOWNTOWN STREETLIGHTS
FOR THE HIGHWAY (HWY) 12/22 RECONSTRUCTION PROJECT**

WHEREAS, MnDOT has submitted for City approval of the project's Final Layout, identified as Layout No. 1, S.P. 4704-89 in accordance with Minnesota Statute 161.164, and

WHEREAS, one of the items for consideration is what type of streetlight the Council would like to be included in the project area, and

WHEREAS, the Council considered streetlight options including Cobra, Acorn, and 5-Globe lights, and

WHEREAS, the Council approved Cobra lights after considering added costs to the project with approval of the new traffic signal at 3rd Street and Sibley Avenue, and

WHEREAS, the Council was requested by the Litchfield Downtown Council at the March 19, 2018 Council meeting to reconsider the decision to go with Cobra lights, and

WHEREAS, the Council agreed to reconsider the decision made and consider the other options available, the Acorn or 5-Globe lights, that are historically correct to the downtown historic district,

April 2, 2018

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby approves changing the decision from Cobra lights to Acorn lights for the Highway (HWY) 12/22 Reconstruction Project, and Resolution No. 18-4-61– Cont’d.

BE IT FURTHER RESOLVED that 2 additional Acorn lights be added to Central Park.

Adopted by the City Council this 2nd day of April, 2018.

Attest:

Approved:

OPERATIONS COORDINATOR

MAYOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

City Administrator Cziok asked the Council if they were comfortable in moving forward with Municipal Consent. He said Municipal Consent would include three conditions; providing a new traffic light, elimination of trees from the project and adding 2 acorn lights on the Central Park side. He explained that acorn lights were already included in Final Layout No. 1, S.P. 4704-89 as presented for Municipal Consent.

After review, it was moved by Council Member Dingmann, seconded by Council Member Miller, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 18-4-62
RESOLUTION FOR LAYOUT APPROVAL**

WHEREAS, the Commissioner of Transportation has prepared a final layout for State Project 4704-89 on Trunk Highway 12, from 4th Street to East Commercial Drive and Depot Street to Holcombe Avenue within the City of Litchfield for roadway, drainage and utility improvements; and seeks the approval thereof, as described in Minnesota Statutes 161.162 to 161.167: and

WHEREAS, said final layout is on file in the District 8 Minnesota Department of Transportation office, Willmar, Minnesota, being marked as Layout No. 1, S.P. 4704-89.

NOW, THEREFORE, BE IT RESOLVED that said final layout for the improvement of said Trunk Highway within the corporate limits be and is hereby approved with the following conditions:

1. A new traffic signal will be installed at the City’s cost at the intersection of TH 12 and Third Street
2. The proposed trees will be eliminated from the project
3. Acorn street lights will be installed per plan, however, two additional acorn street lights should be added to the east side of TH 12, north of Third Street, across from the acorn street lights planned for the west side of TH 12

Adopted by the City Council this 2nd day of April, 2018.

Attest:

Approved:

OPERATIONS COORDINATOR

MAYOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

IX. ADDITIONAL ITEMS – None.

X. ANNOUNCEMENTS – None.

XI. ADJOURNMENT –

The City Council meeting adjourned at 7:00 p.m. by unanimous consent.

Attest:

OPERATIONS COORDINATOR

Approved:

MAYOR