

I. CALL TO ORDER –

A regular meeting of the Historic Preservation Commission was held in the City Council Chambers at the City Hall on Monday, April 22, 2019 commencing at 6:30 p.m. Chair Kotelnicki called the meeting to order. A quorum was established.

A. ROLL CALL:

Commissioner (Chair)	Darlene Kotelnicki	Present
Commissioner	Sid Willson	Present
Commissioner	Frank Koch	Present
Commissioner (Plan. Comm. Rep)	Mike Flaata	Present
Commissioner	Dave Welker	Absent
Commissioner	Kateri Kormann	Absent
Commissioner	Kevin Hovey	Present
Commissioner, non-voting	Bill Hicks	Absent

B. ANNOUNCEMENTS OF ADDITIONAL ITEMS: None

II. MINUTES TO APPROVE –

A. Historic Preservation Meeting - March 14 and March 25 MOTION: To approve as submitted (Frank/Kevin/Passed unanimously)

III. PUBLIC HEARING –

3 East 4th St.

- A. Open public hearing at 6:31p.m.
- B. Declaration of Conflict of Interest or ex-parte Darlene stated she helped complete the application.
- C. Review of Proper Notification - Published in the Independent Review
- D. Introduction of Completed Application by Commission: Church requests to paint, repair, gutters, repair cross
- E. Presentation by Applicant: Mr. Settergren, representing the church, spoke about their request. There will be no changes.
- F. Comments from Other Interested Parties: Written comments from Mark Lease
- G. Closure of Public Hearing, with option to question applicant or parties: 6:35 p.m.
- H. Action on due process: Followed (MOTION: Mike/Sid/ Passed unanimously)
- I. Checklist: Yes: 8 No: 0 NA: 2
- J. Findings of Fact: completed
- K. Action on the application: MOTION: Approved as submitted (Kevin/Sid/Passed unanimously)

241 North Sibley Ave.

- A. Open public hearing at 6:37 p.m.
- B. Declaration of Conflict of Interest or ex-parte Darlene stated she helped complete the application.
- C. Review of Proper Notification - Published in the Independent Review

- D. Introduction of Completed Application by Commission: Concerns about the stability of the northern facade
- E. Presentation by Applicant: Ed Olson, owner Mr. Olson stated he wanted to do this right. He has contacted Brian Kostreba from Rice MN and John Kock. Mr. Kostreba recommended taking off 3 to 5 feet of the 8 foot parapet. Ed had questions about the cost of repairing it and the actual value of the building. Darlene questioned about the stability of the east facade if the north parapet is removed. Ed suggested a brace. Sid commented that it would probably go into his rubber roof and potentially cause more problems. Darlene reported the Bolton & Menk report requested and engineer opinion. The commissioners and property owner agreed that action on this COA will need to wait until there is an engineer's report. Kevin said he would prefer a special meeting and all agreed.
- F. Comments from Other Interested Parties: None
- G. Closure of Public Hearing, with option to question applicant or parties: 6:50 p.m.
- H. Action on due process: Followed (MOTION: Frank/Mike/ Passed unanimously)
- I. Checklist: Not completed
- J. Findings of Fact: Partially completed with due process
- K. Action on the application: MOTION: Table until engineer evaluation is available (Kevin/Sid/Passed unanimously)
Darlene asked if this would be part of the Section 106 review. No one knew but it was decided to inform MN DOT, SHPO, and CRU via an email. Frank asked if there were grant funds to help the property owner. Darlene stated she will ask. MOTION: To contact SHPO, MN DOT, and CRU about this COA (Frank/Kevin/ Passed unanimously).

IV. OLD BUSINESS –

- A. CLG GRANT – Dan Hoisington was present and handed out a draft of the brochure. The commission was happy with the format. Dan showed us a sample of the QR Code and the commissioners were pleased with the size. The city will laminate. Dan also asked about how we wanted the video "parked." He suggested using vimeo rather than you tube. Vimeo can be added to using the same URL. Any changes with you tube and a new URL is needed. Darlene asked about which four properties would be used for the augmented reality. Dan replied he wanted Music Olson in Central Park. We discussed other people and decided to do Frank Daggett at the GAR Hall and possibly Erhardt Lenhardt from the hotel and Peter E. Hanson from the bank. Dan will come back for our special meeting.
- B. PARADE OF COAS – The HPC decided the date would be Tuesday, May 28 from 5:30 to 7 PM. The HPC would meet at 7 PM that night. We will ask Mimi's Cafe, The Tavern on Main, Frank Kock, and Parkview Grille to be on the tour.
- C. PINT SERIES - It was decided to wait until fall since we already have several events going on in May.

V. NEW BUSINESS –

- A. GOALS FOR 2019 – Darlene reported she reviewed them and will include the list and status on the next agenda.

VI. REPORTS–

- A. MEEKER COUNTY HISTORICAL SOCIETY – Memorial Day Pie and Ice Cream Social is at the opera house this year.
- B. MN HISTORICAL SOCIETY - Nothing

VII. ANNOUNCEMENTS –

- A. Next meeting will be Tuesday, May 28, 2019 at 7:00 p.m .in City Hall

VIII. ADJOURNMENT – 7:26 p.m.

DARLENE KOTELNICKI
CHAIRPERSON