

I. CALL TO ORDER –

A regular meeting of the Historic Preservation Commission was held in the City Council Chambers at the City Hall on Monday, April 27, 2020, commencing at 6:30 p.m. Chair Kotelnicki called the meeting to order. A quorum was established. Due to COVID-19 restrictions, this meeting was held using video conferencing. Darlene Kotelnicki was present at City Hall.

A. ROLL CALL:

Commissioner (Chair)	Darlene Kotelnicki	Present
Commissioner	Sid Willson	Absent
Commissioner	Rick Beecroft	Present
Commissioner (Plan. Comm. Rep)	Mike Flaata	Present
Commissioner	Kevin Hovey	Present
Commissioner	Dave Welker	Present
Ex-officio	Bill Hicks	Present

B. ANNOUNCEMENTS OF ADDITIONAL ITEMS: - None

II. MINUTES TO APPROVE –

- A. Historic Preservation Meeting - February 24, 2020 MOTION: To approve as submitted (Mike/Dave/Passed unanimously by a roll vote with Kevin H., Dave W., Mike F., Rick B., and Darlene K. voicing Yes).

III. PUBLIC HEARING –

225 Sibley Ave N

- A. Open public hearing at 6:35 p.m.
- B. Declaration of Conflict of Interest and ex-parte: None
- C. Review of Proper Notification - Published in the Independent Review
- D. Introduction of Completed Application by Commission:
- E. Presentation by Applicant or Designee: The property owner, Charles Guetti, was present to explain his COA. There are 3 possible locations for electric boxes. This will allow the city building inspector and/or electrician to select one that meets code. None of the 3 locations affect the historic integrity of the building. Charles also plans to use salvaged bricks to fill in a doorway that had been altered. It will be returned to the original opening. Charles volunteered that he plans to open a laundromat with a dog washing station.
- F. Comments from Other Interested Parties: Tony Lies was available on cell phone and had questions about the common wall that was shared with the building that was demoed. After initial discussion, Commissioner Mike F. clarified that this is not an issue on the COA in front of us. Mike felt this was better handled between the property owners and/or city building inspector. Tony was agreeable to this option.

- G. Closure of Public Hearing at 6:49 p.m.
- H. MOTION: Due process was followed (Dave/Kevin/Passed unanimously by a roll voice vote with Kevin H., Dave W., Mike F., Rick B., and Darlene K. voicing Yes).
- I. Checklist: 8 Yes 0 No 2 N/A
- J. Findings of Fact: Completed and will application
- K. MOTION: To approve the application as submitted (Dave/Kevin/Passed Unanimously by a roll voice vote with Kevin H., Dave W., Mike F., Rick B., and Darlene K. voicing Yes).

126 Sibley Ave N

- A. Open public hearing at 7:01 p.m.
- B. Declaration of Conflict of Interest and ex-parte: None
- C. Review of Proper Notification - Published in the Independent Review
- D. Introduction of Completed Application by Commission Chair Darlene Kotelnicki explained that the sidewalks were partially removed from the front of this property earlier than thought. This resulted in the property owner not having safe access to his property.
- E. Presentation by Applicant or Designee: Frank Koch, the property owner, was present. He plans to replace his rear (east facade) deck and replace the concrete so it is handicapped accessible. In this process he found that the deck was attached to the building and damaged several bricks. He is also replacing his door on the east facade so his clients may safely use it. The new door will have glass. Frank also requests repairing his privacy fence. He has added additional items to his application at this meeting.
- F. Comments from Other Interested Parties: None
- G. Closure of Public Hearing at 7:12 p.m.
- H. MOTION: Due process was followed (Mike/Dave/Passed unanimously by a roll voice vote Kevin H., Dave W., Mike F., Rick B., and Darlene K. voicing Yes).
- I. Checklist: 8 Yes 0 No 2 N/A
- J. Findings of Fact: On file with application
- K. MOTION: To approve the application as amended (Mike/Kevin/Passed Unanimously by a roll voice vote with Kevin H., Dave W., Mike F., Rick B., and Darlene K. voicing Yes).

207 Sibley Ave N

- A. Open public hearing at 7:17 p.m.
- B. Declaration of Conflict of Interest and exparte: None
- C. Review of Proper Notification - Published in the Independent Review
- D. Introduction of Completed Application by Commission
- E. Presentation by Applicant or Designee: Mindy Desens, property owner, was present and explained that this door had been more of a utility door and will now be used by customers. For safety, she would like glass in the top half. Bill Hicks

questioned about needing panic hardware and the applicant was directed to check with the city building inspector.

- F. Comments from Other Interested Parties: None
- G. Closure of Public Hearing at 7:21 p.m.
- H. MOTION: Due process was followed (Kevin/Dave/Passed unanimously by a voice vote with) Kevin H., Dave W., Mike F., Rick B., and Darlene K. voicing Yes).
- I. Checklist: 6 Yes 0 No 4 N/A
- J. Findings of Fact: On file with application.
- K. MOTION: To approve the application as submitted (Dave/Kevin/Passed Unanimously by voice vote with Kevin H., Dave W., Mike F., Rick B., and Darlene K. voicing Yes).

IV. OLD BUSINESS –

- A. WEBSITE GRANT – Dan Hoisington has submitted links to the tours and has added photos. Please review. There are a few items needed before the website goes live.
- B. GRANT FOR UPDATING THE GAR HALL NOMINATION – Darlene reported she contacted the State Historic Preservation Office to make them aware our G.A.R. Hall is closed due to the COVID-19 virus. We will proceed when it is open.

V. NEW BUSINESS –

- A. ELECTION OF OFFICERS - Darlene opened the floor for nominations. Members of the commission requested she continue as chair. Darlene stated she would but also wanted the commission to know the position is open. MOTION: To elect Darlene chair of the HPC for this year (Mike/Dave/Passed by a roll voice vote with Kevin H., Dave W., Mike F., and Rick B., voicing Yes and Darlene K. abstaining).
- B. WATERCADE CEMETERY TOUR - Since Watercade has been cancelled there will be no cemetery tour. Minimal discussion about possibly doing a tour at a later date. Darlene will let the cemetery committee know.
- C. ADMINITRATIVELY APPROVED COA - 242 Sibley Ave N. Bill Hicks is a member and reported that they had engineering evaluations completed. The sidewalk was removed sooner than they thought. Everything was submitted to the city and approved administratively. He stated the north parapet is leaning and needed to be stabilized. There is a series of metal rods from the roof deck to the top of the parapet.

April 27, 2020

VI. REPORTS –

A. MEEKER COUNTY HISTORICAL SOCIETY - None at this time.

B. MN HISTORICAL SOCIETY - None at this time.

VII. ANNOUNCEMENTS –

A. Next meeting will be Tuesday, May 26, 2020 at 6:30 pm at City Hall.

VIII. ADJOURNMENT – 7:37 pm

DARLENE KOTELNICKI
CHAIRPERSON