

I. CALL TO ORDER

A meeting of the Planning Commission was held on Monday, May 13, 2019, commencing at 5:30 p.m. in the Council Chambers of City Hall. Commissioner Woods called the meeting to order.

A. ROLL CALL:

Chairperson	Shannon Asmus	Absent
Commissioner	Michael Flaata	Present
Commissioner	Judy Hudson	Present
Commissioner	Larry Dahl	Present
Commissioner	Eric Mathwig	Present
Commissioner	Jeff Woods	Present
Commissioner	Tom Zens	Present
City Planner	Hannah Rybak	Present

B. ANNOUNCEMENT OF ADDITIONAL ITEMS – None.

II. APPROVAL OF MINUTES

It was moved by Commissioner Dahl, seconded by Commissioner Hudson, to approve the minutes of the April 8, 2019, meeting. All members present voted aye.

Motion Carried.

III. SCHEDULED ITEMS

A. PUBLIC HEARINGS:

- Variance Request** – *by First District Association at 101 S Swift To allow a decrease in the minimum required side yard setback of sixteen (16) feet*

City Planner, Hannah Rybak, provided an overview of the request. She reviewed the consistency of the request with the standards for granting a variance.

11 findings of fact offered by staff were presented to the Commissioners by City Planner Rybak.

Staff recommendation and potential action were reviewed.

Commissioner Dahl questioned if the church had any issues. City Planner Rybak responded that she has not heard from any neighboring properties.

Commissioner Woods opened the Public Hearing.

This being the time, date and place set, with all mailed and published notices given as required by law, the hearing was opened at approximately 5:40 p.m., May 13, 2019, to consider a Variance Request by First District Association at 101 S Swift Avenue to allow a decrease in the minimum required side yard setback of sixteen (16) feet.

An attendance list is on file.

No written comments were received.

Russ Albrecht, representing First District Association, was present to answer any questions and explain the request.

Following discussion, no further comments were heard and the hearing was closed at approximately 5:42 p.m.

A motion to recommend approval of the requested variance, as submitted, to allow for a variance of sixteen (16) feet from the minimum required side yard setback of seventy-four (74) feet for the purpose of expansion, at the property located at 101 S Swift Avenue, based on the findings of fact and the submitted plans, was made by Commissioner Dahl and seconded by Commissioner Hudson. Upon roll call vote, all members present voted aye.

Motion Carried.

IV. NEW BUSINESS

A. DISCUSSION ON SECTION 154.270 – MINIMUM REQUIREMENTS

City Planner, Hannah Rybak, reviewed the current minimum requirements and presented and explained the staff recommended edits. The Commission is supportive of the recommendations. This will be brought back to the table in a more formal format in the future.

B. STREET VACATION REQUEST – by Anderson Chemical

City Planner, Hannah Rybak, reviewed the request for a street vacation by Anderson Chemical on a section of South Geinitz Avenue. The City does not maintain this section of the street. Access to Mike Braun's north parcel is through the south parcel, not this portion of the street.

Following discussion, the Planning Commission sees no issues with this street vacation request and suggested sending it to the City Council.

V. OLD BUSINESS

VI. ADDITIONAL ITEMS

VII. SET HEARING DATES AND TIMES

The next scheduled meeting is Monday, June 10th, 2019, at 5:30 p.m.

VIII. REVIEW OF COUNCIL ACTIONS

A. VARIANCE REQUEST GRANTED – by Jon & Sandra Pettit at 425 S Miller Avenue
To allow a decrease in the minimum required rear yard setback

B. CONDITIONAL USE & VARIANCE REQUEST GRANTED – BY GREGG SCHILLING AT 718 S GORMAN AVE
To allow a decrease in the required rear yard setback to allow for an addition on to the principal structure

IX. ADJOURNMENT

Commissioner Woods adjourned the meeting at 6:21 p.m.

Hannah Rybak
City Planner