

I. CALL TO ORDER

A meeting of the Planning Commission was held on Monday, May 14, 2018, commencing at 5:30 p.m. in the Council Chambers of City Hall. Commissioner Woods called the meeting to order.

A. ROLL CALL:

Chairperson	Shannon Asmus	Absent
Commissioner	Michael Flaata	Present
Commissioner	Judy Hudson	Present
Commissioner	Larry Dahl	Present
Commissioner	Mike Boyle	Present
Commissioner	Jeff Woods	Present
Commissioner	Tom Zens	Present
City Planner	Hannah Rybak	Present

B. ANNOUNCEMENT OF ADDITIONAL ITEMS - None

II. APPROVAL OF MINUTES

It was moved by Commissioner Dahl, seconded by Commissioner Boyle, to approve the minutes of the April 9, 2018, meeting. All members present voted aye.

Motion Carried.

III. SCHEDULED ITEMS

A. PUBLIC HEARINGS:

- Variance Requests** – by BE Larson LLC at 725 E Depot St
Allow variance to required minimum side yard setback and a variance to the number of required parking spaces.

City Planner, Hannah Rybak, provided an overview of the request. She reviewed the consistency of the request with the standards for granting a variance.

11 findings of fact offered by staff were presented to the Commissioners by City Planner Rybak.

Staff recommendation and potential action were reviewed.

This being the time, date and place set, with all mailed and published notices given as required by law, the hearing was opened at approximately 5:37 p.m., May 14, 2018, to consider a Variance Request from BE Larson LLC at 725 East Depot St. The request is to allow for a variance of up to five (5) feet to the minimum required side yard setback and a variance to the required number of parking spaces of eight (8) spaces for the purpose of an addition to the existing building.

An attendance list is on file.

No written comments were received.

Brandon Larson was present to answer any questions and explain the request.

Following discussion, no further comments were heard and the hearing was closed at approximately 5:39 p.m.

Commissioner Dahl made a motion, seconded by Commissioner Hudson, to recommend approval of the Variance Request by BE Larson LLC at 725 East Depot Street to allow for a variance of up to five (5) feet to the minimum required side yard setback and a variance to the required number of parking spaces of eight (8) spaces for the purpose of an addition to the existing building. Upon roll call vote, all members present voted aye.

Motion Carried.

IV. NEW BUSINESS

V. OLD BUSINESS

VI. ADDITIONAL ITEMS

VII. SET HEARING DATES AND TIMES

The next scheduled meeting is Monday, June 11, 2018, at 5:30 p.m.

VIII. REVIEW OF COUNCIL ACTIONS

- A. VARIANCE REQUEST GRANTED**– by Funeral Home Real Property LLC at 125 S Armstrong Ave
To allow for a variance in maximum sign square footage and height
- B. CHANGE OF ZONING REQUEST GRANTED** – by Tom LaPlant Jr at 809 E St Paul St
Change zoning from I-1 to B-4
- C. VARIANCE REQUEST GRANTED** – by Rhonda Zwack at 826 N Sibley Ave
To allow for a reduction in the setback requirements to allow for an addition to the front and side of the existing building

IX. ADJOURNMENT

Commissioner Woods adjourned the meeting at 5:51 p.m.

Hannah Rybak
City Planner