

I. CALL TO ORDER.

A regular meeting of the City Council of the City of Litchfield was held in the City Council Chambers at the City Hall on Monday, June 3, 2019, commencing at 5:30 p.m. Mayor Johnson called the meeting to order.

A. ROLL CALL:

Mayor	Keith Johnson	Present
Council Member-at-Large	Ron Dingmann	Present
Council Member Ward I	Eric Mathwig	Present
Council Member Ward II	Darlene Kotelnicki	Present
Council Member Ward III	Betty Allen	Present
Council Member Ward IV	Vern Loch, Jr.	Present
Council Member Ward V	Sara Miller	Present
City Administrator	Dave Cziok	Present
Assistant City Administrator	Joyce Spreiter	Present
Operations Coordinator	Mario Provencher	Present
Operations Engineer	Mike Geers	Present
City Attorney	Mark Wood	Present
Assistant City Engineer	Chuck DeWolf	Present
Independent Review	Cam Bonelli	Present
KLFD	Tim Bergstrom	Present

B. MAYORAL PROCLAMATION –

Mayor Johnson provided a proclamation that the “2019 Vegetable of the Year is Lettuce” as part of an initiative which started 8 years ago called One Vegetable, One Community. The initiative stresses the importance of vegetables, healthy eating and a healthy community. No formal action was taken.

II. CONSENT AGENDA -

Each item on the Consent Agenda was considered. No items were added or deleted.

A. COUNCIL MINUTES TO APPROVE:

1. May 20, 2019

B. FINANCIAL REPORTS TO APPROVE: None.

C. CLAIMS TO AUTHORIZE FOR PAYMENT –

1. Computer List of Bills for \$972,626.58

D. OTHER PAYMENTS: None.

E. ORDINANCES – SECOND READINGS: None.

F. LICENSES: None.

G. OTHER ROUTINE MATTERS: None.

H. COMMUNICATIONS:

1. Minutes and Reports:
 - a. Historic Preservation Commission Minutes – May 28, 2019

After review, it was moved by Council Member Loch, seconded by Council Member Allen, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 19-6-89
APPROVING CONSENT AGENDA**

WHEREAS, the Consent Agenda has been assembled and presented, and

WHEREAS, all requests to have items removed have been duly noted,

NOW, THEREFORE, BE IT RESOLVED to approve the Consent Agenda as presented except for items, if any, which were requested to be removed for individual consideration.

Adopted by the City Council this 3rd day of June, 2019.

Approved:

Attest:

MAYOR

ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

III. TIMED ITEMS – None.

IV. ACKNOWLEDGMENT OF AUDIENCE/PRESENTATIONS – None.

V. COMMISSION RECOMMENDATIONS – None.

VI. COMMITTEE REPORTS – None.

VII. LEGAL CONSIDERATIONS – None.

VIII. BUSINESS –

A. **MNDOT PROJECT INVOICE** –

City Administrator Cziok outlined the invoice from MnDOT concerning the Trunk Highway 12 Downtown Reconstruction project.

After review, it was moved by Council Member Kotelnicki, seconded by Council Member Miller, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 19-6-90
AUTHORIZE PAYMENT OF MNDOT INVOICE
TRUNK HIGHWAY 12 DOWNTOWN RECONSTRUCTION PROJECT**

WHEREAS, the Minnesota Department of Transportation (MnDOT) is proposing a reconstruction on US Highway 12 (Sibley Avenue North and Depot Street), Minnesota State Highway 22 (Sibley Avenue South), and 4th Street, and

WHEREAS, the City’s share of the project is \$4,467,866.03, and

WHEREAS, the City will be reimbursed \$3,028,993.00 by State Aid which includes current and advance payments, and

Resolution No. 19-6-90– Cont’d.

WHEREAS, the City will receive \$590,000.00 through the Local Road Improvement Program (LRIP) by the end of 2019, and

WHEREAS, the local share is projected at \$1,300,000.00, and

WHEREAS, the Council approved a reimbursement resolution allowing for the flexibility to issue debt for this project at a later date,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby authorizes payment of the MnDOT invoice in the amount of \$4,467,866.03 for the City’s share of the Trunk Highway 12 Downtown Reconstruction Project.

Adopted by the City Council this 3rd day of June, 2019.

Attest:

Approved:

ASSISTANT CITY ADMINISTRATOR

MAYOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

IX. ADDITIONAL ITEMS –

A. COMMUNITY SIGN NORTHWEST –

City Administrator Cziok explained while he doesn’t like to add items to the agenda the community sign topic was added for Council consideration due to timelines and the Council’s awareness of replacement of the community entrance signs. He discussed the procedures of adding items to the agenda and the Council’s right to delay action. He provided the concept of the proposed northwest community entrance sign and landscaping. Cziok explained that the colors of the lettering have not been finalized.

After review, it was moved by Council Member Dingmann, seconded by Council Member Miller, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 19-6-91
APPROVING WELCOME SIGN REPLACEMENT ON NORTHWEST ENTRANCE**

WHEREAS, there has been interest expressed to improve the welcome signs to the City, and

WHEREAS, the welcome sign on the northwest entrance of the City needs to be replaced, and

WHEREAS, the Council reviewed a design provided by Precast Systems Concrete Products for replacement of said sign, and

WHEREAS, administration recommends landscaping to include limestone rocks similar to what was used around Splash Pad,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby approves replacement of the welcome sign on the northwest entrance to the City by Precast Systems Concrete Products in the amount of \$6,000, and

BE IT FURTHER RESOLVED that the quote in the amount of \$2,404.69 from Rock Hard Landscape Supply be approved for the limestone landscaping rocks, and Resolution No. 19-6-91– Cont’d.

BE IT FURTHER RESOLVED that administration work on the coloring details for the sign.

Adopted by the City Council this 3rd day of June, 2019.

Attest:

Approved:

ASSISTANT CITY ADMINISTRATOR

MAYOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

X. ANNOUNCEMENTS –

A. WORK SESSION –

The Council held a work session following the Council Meeting to briefly discuss cemetery rates and Farmers Market, along with a longer discussion on identifying the City’s interest in a Wellness/Recreation Center. A summary of the work session is on file. No formal action was taken.

XI. ADJOURNMENT –

The City Council meeting adjourned at 5:48 p.m. by unanimous consent.

Attest:

Approved:

ASSISTANT CITY ADMINISTRATOR

MAYOR