

**I. CALL TO ORDER –**

A regular meeting of the Historic Preservation Commission was held in the City Council Chambers at the City Hall on Monday, June 24, 2019 commencing at 6:30 p.m. Chair Kotelnicki called the meeting to order.

**A. ROLL CALL:**

Commissioner (Chair)	Darlene Kotelnicki	Present
Commissioner	Kevin Hovey	Present
Commissioner	Frank Koch	Present
Commissioner (Plan. Comm. Rep)	Mike Flaata	Present
Commissioner	Sid Willson	Present
Commissioner	Kateri Kormann	Absent
Commissioner	Dave Welker	Present
Ex-officio	Bill Hicks	Present

**B. ANNOUNCEMENTS OF ADDITIONAL ITEMS: None.**

**II. MINUTES TO APPROVE –**

A. Historic Preservation Meeting - May 17, 2019 & May 28, 2019. Approve as submitted (MOTION: Mike/Sid/Passed unanimously)

**III. PUBLIC HEARING – None**

**IV. OLD BUSINESS –**

- A. 2018 CLG Grant – Darlene passed out the brochures. Commissioners used their cell phones to access the tour with the QR Code. There were 4 cases of brochures delivered to City Hall with six DVDs. The memory stick has the full tour plus individual buildings. The four ER videos are done. They are Norma Berke, Music Olson, a Civil War soldier, and Peter Hanson. A Motion to pay the invoice from Hoisington Preservation Consultants in full, \$8,300 (MOTION: Sid/Kevin/Passed unanimously).
- B. Driving Tours for 150th – The historic home tour is complete and Darlene reported she is waiting for a few churches to respond about their information. The Commissioners voted to approve the home tour as submitted (MOTION: Frank/Kevin/Passed unanimously). The Commissioners voted to approve the church/school tour and allow Darlene to get information from the remaining churches (MOTION: Kevin/Sid/Passed unanimously). Darlene stated the completed school and church tour would be submitted to the council.

- C. 150th Anniversary Events - Darlene reviewed the events for the 150th and that there is a poster. Commissioners reported they have seen it. The play on Tuesday will be very good.

**V. NEW BUSINESS –**

- A. Meeker County Historic Partnership Rack Cards – The MCHP will apply for a grant for rack cards for the county's historic sites. This includes our CHD. The front will have Meeker County information and the back for the site. The commissioners would like a map of the CHD on the back with listing like restaurants, retail, professional services, and special events. At this time we will not put a website on it.
- B. CLG Grant for Website - We were approved for our grant. We discussed the RFP in our packet and requested it go on the city's website. We will also send Invitations To Bid to:

**106 Group**  
1295 Bandana Blvd.  
St. Paul, MN 55108  
Business  
651-290-0977  
info@106group.com  
[www.106group.com](http://www.106group.com)

**Hoisington Preservation Consultants**  
PO Box 13585  
Roseville, MN 55113  
Business  
651-415-1034  
djh@hoisingtonpreservation.com  
[www.hoisingtonpreservation.com](http://www.hoisingtonpreservation.com)

**ARCH 3 LLC**  
1412 Pascal St. N  
St Paul, MN 55108  
Business  
651-290-0977  
dan@arch3llc.com  
<http://www.arch3llc.com>

**Carl St. Pierre**  
28690 660th Ave.  
Litchfield, MN 55355  
507-430-5275  
Carlspierre@gmail.com

**Clearsite Creative**  
318 Central Ave., Suite 201  
Fairbault, MN 55021  
507-333-2888  
[info@clearsite.tv](mailto:info@clearsite.tv)

**VI. REPORTS –**

- A. MEEKER COUNTY HISTORICAL SOCIETY –  
Sid reported they are working on rearranging restroom, painting, and a new door.
- B. MN HISTORICAL SOCIETY -

June 24, 2019

The annual conference is September 11 through 13 at Mystic Lake this year.

**VII. ANNOUNCEMENTS –**

A. Next meeting will be Monday, July 22, 2019 at 6:30 p.m. in City Hall

**VIII. ADJOURNMENT – The meeting was adjourned at 7:20 pm by the chair.**

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DARLENE KOTELNICKI  
CHAIRPERSON