

I. CALL TO ORDER.

A regular meeting of the City Council of the City of Litchfield was held in the City Council Chambers at the City Hall on Monday, July 16, 2018, commencing at 5:30 p.m. Mayor Johnson called the meeting to order.

A. ROLL CALL:

Mayor	Keith Johnson	Present
Council Member-at-Large	Ron Dingmann	Present
Council Member Ward I	Mike Boyle	Present
Council Member Ward II	Darlene Kotelnicki	Present
Council Member Ward III	Betty Allen	Present
Council Member Ward IV	Vern Loch, Jr.	Present
Council Member Ward V	Sara Miller	Excused
City Administrator	Dave Cziok	Present
Assistant City Administrator	Joyce Spreiter	Present
Operations Engineer	Mike Geers	Present
City Attorney	Mark Wood	Present
Assistant City Engineer	Chuck DeWolf	Present
Independent Review	Amy Wilde	Present
KLFD	Tim Bergstrom	Present

II. CONSENT AGENDA -

Each item on the Consent Agenda was considered. No items were added or deleted.

A. COUNCIL MINUTES TO APPROVE:

1. City Council Meeting – July 2, 2018

B. FINANCIAL REPORTS TO APPROVE: None.

C. CLAIMS TO AUTHORIZE FOR PAYMENT –

1. Computer List of Bills for \$147,688.08

D. OTHER PAYMENTS: None.

E. ORDINANCES – SECOND READINGS: None.

F. LICENSES: None.

G. OTHER ROUTINE MATTERS:

1. Primary Election Judges –

**CITY OF LITCHFIELD
RESOLUTION NO. 18-7-122
DATE, PLACE, AND JUDGES FOR
2018 PRIMARY ELECTION**

WHEREAS, the Primary Election will be held in the City of Litchfield, County of Meeker, State of Minnesota, on Tuesday, August 14, 2018,

NOW, THEREFORE, BE IT RESOLVED that the place of voting, the hours of voting, and judges appointed to serve are designated as follows:

Resolution No. 18-7-122 – Cont’d

Date: August 14, 2018

Place of Voting: Church of St. Philip – 821 E 5th Street

Hours of Voting: 7:00 A.M. to 8:00 P.M.

Judges: To serve from 6:15 A.M. to about 9:00 P.M. and others working until finished

Hourly Pay: Judges - \$10.00; Health Care Facility Judges - \$10.00; Head Judges - \$12.00;

JUDGES

Adopted by the City Council this 16th day of July, 2018.

Approved:

Attest:

ASSISTANT CITY ADMINISTRATOR

MAYOR

H. COMMUNICATIONS TO REVIEW :

1. Minutes & Reports:

- a. Joint City Council/School Board Meeting – July 9, 2018

After review, it was moved by Mayor Johnson, seconded by Council Member Allen, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 18-7-123
APPROVING CONSENT AGENDA**

WHEREAS, the Consent Agenda has been assembled and presented, and

WHEREAS, all requests to have items removed have been duly noted,

NOW, THEREFORE, BE IT RESOLVED to approve the Consent Agenda as presented except for items, if any, which were requested to be removed for individual consideration.

Resolution No. 18-7-123 – Cont’d

Adopted by the City Council this 16th day of July, 2018.

Approved:

Attest:

ASSISTANT CITY ADMINISTRATOR

MAYOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

III. TIMED ITEMS – None.

IV. ACKNOWLEDGEMENT OF AUDIENCE/PRESENTATIONS – None.

V. COMMISSION RECOMMENDATIONS – None.

VI. COMMITTEE REPORTS – None.

VII. LEGAL CONSIDERATIONS – None.

VIII. BUSINESS –

A. 212 NORTH MARSHALL AVENUE PROPERTY –

City Administrator Cziok informed the Council that the City did not receive any bids concerning the sale and removal of the house located at 212 North Marshall Avenue. He recommended seeking estimates for demolition of the house.

After review, it was moved by Council Member Dingmann, seconded by Mayor Johnson, to have City Administration solicit cost estimates for demolition of the house located at 212 North Marshall Avenue. Upon roll call vote, all members present voted aye, whereupon the motion was approved.

B. JOINT MEETING FOLLOW-UP –

City Administrator Cziok said the impression from the joint meeting with the School Board was there was consensus to explore a partnership concerning a wellness facility. He reminded the Council that the School Board is meeting on July 30th to begin discussing its own list of needs. He inquired as to whether or not the Council was ready to discuss a timeline in response to the question posed by the School Board as it relates to the wellness facility or schedule a work session following the August 6th Council meeting to discuss. The Council noted having a list of needs also and requested the Capital Improvement Plan be included for reference at the work session. After review, it was moved by Council Member Allen, seconded by Council Member Dingmann, to hold a special work session following the August 6th Council meeting concerning the partnership with the School District on a wellness facility and that the Capital Improvement Plan be provided for reference. Upon roll call vote, all members present voted aye, whereupon the motion was approved.

IX. ADDITIONAL ITEMS –

A. SALE ON PUBLIC PROPERTY REQUEST –

The City received an application for consideration after agendas were processed for a Sale on Public Property. It was moved by Council Member Loch, seconded by Council Member Dingmann to add the Sale on Public Property Request from Litchfield Wrestling to the agenda for consideration.

After review, it was moved by Council Member Loch, seconded by Council Member Dingmann, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 18-7-124
APPROVE SALE ON PUBLIC PROPERTY – LITCHFIELD WRESTLING**

WHEREAS, sales on public property require a permit from the City,

WHEREAS, Litchfield Wrestling submitted an application for a Sale on Public Property,
and

July 16, 2018

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Litchfield to approve the Sale on Public Property request from Litchfield Wrestling on August 4, 2018 at Memorial Park.

Adopted by the City Council this 16th day of July, 2018.

Attest:

Approved:

ASSISTANT CITY ADMINISTRATOR

MAYOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

X. ANNOUNCEMENTS – None.

XI. ADJOURNMENT –

The City Council meeting adjourned at 5:53 p.m. by unanimous consent.

Attest:

Approved:

ASSISTANT CITY ADMINISTRATOR

MAYOR