

I. CALL TO ORDER –

A regular meeting of the Historic Preservation Commission was held in the City Council Chambers at the City Hall on Monday, July 22, 2019, commencing at 6:30 p.m. Chair Kotelnicki called the meeting to order.

A. ROLL CALL:

Commissioner (Chair)	Darlene Kotelnicki	Present
Commissioner	Sid Willson	Present
Commissioner	Frank Koch	Present
Commissioner (Plan. Comm. Rep)	Mike Flaata	Present
Commissioner	Kevin Hovey	Present
Commissioner	Kateri Kormann	Absent
Commissioner	Dave Welker	Absent
Ex-officio	Bill Hicks	Present

B. ANNOUNCEMENTS OF ADDITIONAL ITEMS: Under New Business A. MN Historical Society Conference B. 225 North Sibley Ave. C. 241 North Sibley

II. MINUTES TO APPROVE –

A. Historic Preservation Meeting - June 24, 2019 MOTION: To approve as submitted (Mike/Kevin/Passed unanimously).

III. PUBLIC HEARING – 223 N Sibley

- A. Open public hearing: 6:32 pm
- B. Declaration of Conflict of Interest or ex-parte: None
- C. Review of Proper Notification: Published in the Independent Review
- D. Introduction of Completed Application by Commission: Application reviewed
- E. Presentation by Applicant or Designee: Tony Lies spoke to the HPC. This work was approved last year but he was not able to complete all of the work before fall. He is replacing the water damaged vertical siding on the east facade with Smart Side. This product has been approved for historic buildings. He will paint it Menard's Nautical Cobalt Sea Blue NT645. If the color is too bright, he will paint it white. Tony asked about painting the stucco, probably next year. He is not sure what color. He was told to complete a COA and submit it at that time.
- F. Comments from Other Interested Parties: None
- G. Closure of Public Hearing, with option to question applicant or parties: 6:44 pm
- H. Action on due process: MOTION that due process has been followed (Frank/Mike/Passed unanimously).
- I. Checklist: Yes: 7 No: 0 NA: 3
- J. Findings of Fact: Completed, see attached

- K. Action on the application by the Commission: MOTION: To approved as submitted (Kevin/Frank/Passed unanimously).

IV. OLD BUSINESS –

- A. 2018 CLG GRANT – Darlene reported City staff are doing the final report.
- B. 2019 CLG GRANT RFP – Darlene reported the letters will be mailed tomorrow.
- C. RECAP OF 150TH - Kevin reported about the musical and the downtown store windows. Both were well received in the community; there will be a DVD available. Darlene reported the self-guided driving tours were popular. Mike asked how many were handed out and there were about 250. The QR code folders were also very popular. Darlene reported on Saturday she got an email from a restaurant requesting more folders. DeAnn's Country Village is having their MN Quilt Square shopping event in August. She has 850 people coming sometime that month. She makes up bags and requested including our brochure.

V. NEW BUSINESS –

- A. MN HISTORICAL SOCIETY CONFERENCE – This year it is at Mystic Lake September 10 to 13. Darlene is the only person going so far.
- B. 225 NORTH SIBLEY AVENUE - Mike requested we ask about what the status is of this building. It still has the signs about being condemned. Is the city looking into this? Has the roof been fixed? What is the status of the sewer with winter coming? Darlene will send an email to Dave.
line
- C. 241 NORTH SIBLEY - Bill reported that a structural engineer has looked at the property and a report should be forthcoming. He also talked about asking the Litchfield Downtown Council, Inc. to do a class with the engineer before construction starts. Darlene will take this back to the LDC Board.

VI. REPORTS –

- A. MEEKER COUNTY HISTORICAL SOCIETY – Nothing to report
- B. MN HISTORICAL SOCIETY - Nothing to report

July 22, 2019

VII. ANNOUNCEMENTS –

- A. Next meeting will be Monday, August 26, 2019 at 6:30 p.m. in City Hall

VIII. ADJOURNMENT – 8:35 p.m.

DARLENE KOTELNICKI
CHAIRPERSON