

**I. CALL TO ORDER.**

A regular meeting of the City Council of the City of Litchfield was held in the City Council Chambers at the City Hall on Monday, August 5, 2019, commencing at 5:30 p.m. Mayor Johnson called the meeting to order.

A. ROLL CALL:

Mayor	Keith Johnson	Present
Council Member-at-Large	Ron Dingmann	Present
Council Member Ward I	Eric Mathwig	Present
Council Member Ward II	Darlene Kotelnicki	Present
Council Member Ward III	Betty Allen	Present
Council Member Ward IV	Vern Loch, Jr.	Present
Council Member Ward V	Sara Miller	Present
City Administrator	Dave Cziok	Present
Assistant City Administrator	Joyce Spreiter	Present
Operations Coordinator	Mario Provencher	Present
Operations Engineer	Mike Geers	Present
City Attorney	Mark Wood	Present
Assistant City Engineer	Chuck DeWolf	Present
Independent Review	Brent Schacherer	Present
KLFD	Tim Bergstrom	Present

**II. CONSENT AGENDA -**

Each item on the Consent Agenda was considered. No items were added or deleted.

A. COUNCIL MINUTES TO APPROVE:

- 1. July 15, 2019

B. FINANCIAL REPORTS TO APPROVE: None.

C. CLAIMS TO AUTHORIZE FOR PAYMENT –

- 1. Computer List of Bills for \$1,032,785.32

D. OTHER PAYMENTS: None.

E. ORDINANCES – SECOND READINGS:

- 1. Ordinance No. 795 –

**CITY OF LITCHFIELD  
 RESOLUTION NO. 19-8-120  
 SECOND READING FOR ESTABLISHING ORDINANCE NO. 795  
 AUTHORIZING SALE OF PUBLIC PROPERTY  
 712 CRESCENT LANE NORTH**

**WHEREAS,** a First Reading was given on July 15, 2019, Resolution No. 19-7-107, and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Litchfield that this be the Second Reading of Ordinance No. 795, Authorizing Sale of Public Property to Darren and Jessica Randt legally described as Parcel No. 27-18900000, Lot 1, Block 2, Crescent Park, City of Litchfield, Minnesota, except therefrom the southwesterly portion of said lot described as follows:

Resolution No. 19-8-120– Cont’d.

Starting at the Northwest corner of said lot; thence northeasterly along the northerly line of said Lot 1, a distance of forty feet; thence southeasterly to the southeast corner of said Lot 1; thence westerly along the south line of said Lot 1; thence northerly along the west line of said Lot 1 to point of beginning.

**BE IT FURTHER RESOLVED** that this be entered into the Book of Ordinances as Ordinance No. 795, and into the Codified Ordinances of the City of Litchfield.

Adopted by the City Council this 5th day of August, 2019.

Attest:

Approved:

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ASSISTANT CITY ADMINISTRATOR

\_\_\_\_\_  
MAYOR

- 2. Ordinance No. 796 –

**CITY OF LITCHFIELD  
RESOLUTION NO. 19-8-121  
SECOND READING FOR ORDINANCE NO. 796  
AMENDING ORDINANCE NO. 792  
CODIFIED ORDINANCES TITLE XI: BUSINESS REGULATIONS,  
CHAPTER 116: LODGING TAX, SECTION 116.38: DISPOSITION OF PROCEEDS**

**WHEREAS**, a First Reading was given on July 15, 2019, Resolution No. 19-7-108,

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Litchfield that this be the Second Reading of Ordinance No. 796, Amending Ordinance No. 792, Codified Ordinances Title XI: Business Regulations, Chapter 116: Lodging Tax, Section 116.38: Disposition of Proceeds.

**BE IT FURTHER RESOLVED** that this be entered into the Book of Ordinances as Ordinance No. 796, and into the Codified Ordinances of the City of Litchfield.

Adopted by the City Council this 5th day of August, 2019.

Attest:

Approved:

\_\_\_\_\_  
ASSISTANT CITY ADMINISTRATOR

\_\_\_\_\_  
MAYOR

F. LICENSES:

- 1. 3.2 Percent Malt Liquor On-Sale License – Litchfield Fireman’s Relief Association

G. OTHER ROUTINE MATTERS:

- 1. 2019-2020 Liquor Liability Insurance Renewal –

**CITY OF LITCHFIELD  
RESOLUTION NO. 19-8-115  
2019-2020 LIQUOR LIABILITY INSURANCE RENEWAL**

**WHEREAS**, the City has had satisfactory insurance coverage with the League of Minnesota Cities Insurance Trust (L.M.C.I.T.) for several years, and

**WHEREAS**, our insurance agent recommends continuation of this policy,

Resolution No. 19-8-115– Cont’d.

**NOW, THEREFORE, BE IT RESOLVED** to approve coverage with the League of Minnesota Cities Insurance Trust (L.M.C.I.T.) for Liquor Liability Insurance coverage from June 15, 2019 to June 15, 2020, and to authorize submittal of the premium in the amount of \$2,189.00, and

**BE IT ALSO RESOLVED** to authorize the Assistant City Administrator to sign the application referenced above on behalf of the City of Litchfield.

Adopted by the City Council this 5<sup>th</sup> day of August, 2019.

Approved:

Attest:

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MAYOR

\_\_\_\_\_  
ASSISTANT CITY ADMINISTRATOR

2. 2019-2020 Property, Casualty and Liability Insurance Renewal –

**CITY OF LITCHFIELD  
RESOLUTION NO. 19-8-116  
2019-2020 PROPERTY, CASUALTY AND LIABILITY INSURANCE RENEWAL**

**WHEREAS**, the City has had satisfactory insurance coverage with the League of Minnesota Cities Insurance Trust (L.M.C.I.T.) for several years, and

**WHEREAS**, our insurance agent recommends continuation of this policy,

**NOW, THEREFORE, BE IT RESOLVED** to accept the Quotation Premium with the League of Minnesota Cities Insurance Trust (L.M.C.I.T.) for renewal of Property, Casualty and Liability Insurance coverage from June 15, 2019 to June 15, 2020, and to authorize submittal of the premium in the amount of \$253,330.00, plus Municipal Excess Liability (umbrella) Insurance premium in the amount of \$15,890.00, and

**BE IT ALSO RESOLVED** to authorize the Assistant City Administrator to sign the application referenced above on behalf of the City of Litchfield.

Adopted by the City Council this 5<sup>th</sup> day of August, 2019.

Approved:

Attest:

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MAYOR

\_\_\_\_\_  
ASSISTANT CITY ADMINISTRATOR

3. 2019-2020 Workers Compensation Insurance Renewal –

**CITY OF LITCHFIELD  
RESOLUTION NO. 19-8-117  
2019-2020 WORKERS COMPENSATION INSURANCE RENEWAL**

**WHEREAS**, the City has had satisfactory insurance coverage with the League of Minnesota Cities Insurance Trust for several years,

**NOW, THEREFORE, BE IT RESOLVED** to enter into an Agreement with the League of Minnesota Cities Insurance Trust for renewal of Worker’s Compensation Insurance coverage from June 15, 2019 to June 15, 2020, and at the estimated annual premium in the amount of \$163,709.00, and

Resolution No. 19-8-117– Cont’d.

**BE IT ALSO RESOLVED** to authorize the Assistant City Administrator to sign the Agreement on behalf of the City of Litchfield.

Adopted by the City Council this 5<sup>th</sup> day of August, 2019.

Approved:

Attest:

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MAYOR

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ASSISTANT CITY ADMINISTRATOR

4. Application for Lawful Gambling Permit –V.F.W. Post 2818-

**CITY OF LITCHFIELD  
RESOLUTION NO. 19-8-119  
LAWFUL GAMBLING PERMIT FOR  
AN EXEMPT ORGANIZATION V.F.W. POST 2818**

**WHEREAS**, a lawful gambling premise permit application was considered from the V.F.W. Post 2818,

**NOW, THEREFORE, BE IT RESOLVED** to approve the application for a Lawful Gambling Premise Permit for the V.F.W. Post 2818 to be located at the Litchfield Bowling Center, 1229 S. Sibley Ave, Litchfield, from September 1, 2019 to August 31, 2020, and to direct submittal of a copy of this resolution with their application to the State Gambling Control Division.

Adopted by the City Council this 5<sup>th</sup> day of August, 2019.

Approved:

Attest:

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MAYOR

\_\_\_\_\_  
ASSISTANT CITY ADMINISTRATOR

5. Employment Offer -

**CITY OF LITCHFIELD  
RESOLUTION NO. 19-8-122  
EMPLOYMENT OFFER FOR  
TEMPORARY PART-TIME POSITIONS**

**WHEREAS**, the City needs employees for temporary part-time positions, and

**WHEREAS**, the funds to fill these positions were approved in the 2019 Budget, and

**WHEREAS**, the supervisors will adjust the wage schedule for 2019 temporary part-time employees to fill these positions, and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Litchfield to offer 2019 temporary part-time employment with the City of Litchfield, to the following:

Department

Re-Hires

New Hires

Compost

Kenneth Leiran

Pro Shop

Lauren Block

Resolution No. 19-8-122– Cont’d.

Adopted by the City Council this 5th day of August, 2019.

Attest:

Approved:

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ASSISTANT CITY ADMINISTRATOR

\_\_\_\_\_  
MAYOR

- 6. Application for Lawful Gambling Permit –United Way of West Central Minnesota

**CITY OF LITCHFIELD  
RESOLUTION NO. 19-8-123  
LAWFUL GAMBLING PERMIT FOR  
AN EXEMPT ORGANIZATION UNITED WAY OF WEST CENTRAL MINNESOTA**

**WHEREAS**, an application for a lawful gambling license exemption was considered from the United Way of West Central Minnesota,

**NOW, THEREFORE, BE IT RESOLVED** to approve the application for an Exemption from a Lawful Gambling license for the United Way of West Central Minnesota on October 11, 2019 at Litchfield Eagles Club, 389 South CSAH 34, Litchfield, and to direct submittal of a copy of this resolution with their application to the State Gambling Control Division.

Adopted by the City Council this 5th day of July, 2019.

Attest:

Approved:

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ASSISTANT CITY ADMINISTRATOR

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MAYOR

**H. COMMUNICATIONS:**

- 1. Minutes and Reports:
  - a. Historic Preservation Commission Minutes – July 22, 2019
  - b. Personnel Committee – August 1, 2019

After review, it was moved by Council Member Allen, seconded by Council Member Mathwig, to adopt the following:

**CITY OF LITCHFIELD  
RESOLUTION NO. 19-8-129  
APPROVING CONSENT AGENDA**

**WHEREAS**, the Consent Agenda has been assembled and presented, and

**WHEREAS**, all requests to have items removed have been duly noted,

**NOW, THEREFORE, BE IT RESOLVED** to approve the Consent Agenda as presented except for items, if any, which were requested to be removed for individual consideration.

Adopted by the City Council this 5th day of August, 2019.

Resolution No. 19-8-129– Cont’d.

Approved:

Attest:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

**III. TIMED ITEMS – None.**

**IV. ACKNOWLEDGMENT OF AUDIENCE/PRESENTATIONS –**

**A. SCHOOL DISTRICT UPDATE –**

Litchfield School District Superintendent Beckie Simenson provided an update to the Council concerning the proposed referendum in November. She provided details concerning the three questions to be included on the ballot. Question 1 will be asking support for an operating levy of \$625 per pupil. She explained that the levy will help with day to day educational operations adding that the proposed levy will bring the District closer to the State average. Simenson said the next two questions will be bond questions with question 2 on the ballot asking support for a \$33 million dollar bond for security upgrades and facility improvements with a focus on Lake Ripley Elementary stressing that it is a 50 year old building needing updates. The final question will be asking support for an \$11.4 million dollar bond for an eight-lane swimming pool, expanded weight room and a soccer field. Simenson said the education process for the public on the needs of the District will begin upon finalization of the questions at the School Board meeting scheduled on August 12, 2019. The Council expressed support of the School District’s endeavors. No formal action was taken.

**V. COMMISSION RECOMMENDATIONS –**

**A. HERITAGE PRESERVATION COMMISSION –**

- 1. Certificate of Appropriateness Application – By Tony Lies – 223 North Sibley Ave. –

Council Member Kotelnicki provided the findings and recommendations of the Heritage Preservation Commission.

After review, it was moved by Council Member Kotelnicki, seconded by Council Member Miller, to adopt the following:

**CITY OF LITCHFIELD  
RESOLUTION NO. 19-8-118  
GRANT CERTIFICATE OF APPROPRIATENESS  
TO TONY LIES  
FOR PROPERTY LOCATED AT 223 NORTH SIBLEY AVENUE**

**WHEREAS**, the Litchfield Historic Preservation Commission held a hearing on Monday, July 22, 2019, to consider a Certificate of Appropriateness Application request by Tony Lies, for property located at 223 North Sibley Avenue, and

**WHEREAS**, the Litchfield Historic Preservation Commission has recommended that this Certificate of Appropriateness Application be granted, based upon the summation of the checklist, as follows, and be referred to the City Council for final action, and

Resolution No. 19-8-118– Cont’d.

**WHEREAS**, the Certificate of Appropriateness would allow the removal and replacement of a broken window pane on the 2<sup>nd</sup> floor on the south side of the building; removal and replacement of the cracked store front glass on the east side; and replacement of the cedar siding above the store windows on the east side with smart side primed siding and painted an approved color, and

**WHEREAS**, the Certificate of Appropriateness would allow the property to be used as it was historically or given a new use that requires minimal changes to its distinctive features, spaces, or spatial relationships, and

**WHEREAS**, the Certificate of Appropriateness would allow the property’s historic character to be retained and preserved, and

**WHEREAS**, the Certificate of Appropriateness would allow the property to be recognized as a physical record of its time, place and use, and

**WHEREAS**, the changes to the property that have acquired historic significance in their own right will be retained and preserved, and

**WHEREAS**, distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize the property will be preserved, and

**WHEREAS**, deteriorated historic features will be repaired rather than replaced, and

**WHEREAS**, new additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property, and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Litchfield that the request for a Certificate of Appropriateness be granted to Tony Lies, for property located at 223 North Sibley Avenue.

Adopted by the City Council on this 5th day of August, 2019.

Approved:

Attest:

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MAYOR

\_\_\_\_\_  
ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

**VI. COMMITTEE REPORTS** – None.

**VII. LEGAL CONSIDERATIONS** – None.

**VIII. BUSINESS** –

A. **PUBLIC WORKS CONTRACTS** –

City Administrator Cziok said that the two public works unions have ratified the proposed contracts. He explained that an option was provided by the union to resolve the grievance that exists and upon finalization the contracts and the grievance agreement will require Council approval. Anticipating resolution of the grievance, he recommended the Council rescind resolutions No. 19-7-113 and 19-7-114.

August 5, 2019

After review, it was moved by Council Member Dingmann, seconded by Council Member Miller, to adopt the following:

**CITY OF LITCHFIELD  
RESOLUTION NO. 19-8-124  
RESCIND RESOLUTIONS NO. 19-7-113 AND NO. 19-7-114**

**WHEREAS**, a grievance was filed in January concerning employees of one bargaining unit doing work under the other bargaining unit, and

**WHEREAS**, the union provided options to resolve the grievance which includes vacating positions in one bargaining union contract and adding to the other, and

**WHEREAS**, the City Council adopted Resolution No. 19-7-113 vacating two engineering positions under the Litchfield Public Utilities - International Union of Operating Engineers, Local No. 70 contract, and

**WHEREAS**, the City Council adopted Resolution No. 19-7-114 authorizing posting wastewater position openings, and

**WHEREAS**, a Grievance Resolution Agreement was offered by the International Union of Operating Engineers, Local No. 70 for consideration, and

**WHEREAS**, administration is still working on the details concerning said Agreement,

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Litchfield hereby rescinds Resolutions No. 19-7-113 and No. 19-7-114.

Adopted by the City Council on this 5th day of August, 2019.

Approved:

Attest:

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MAYOR

\_\_\_\_\_  
ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

**B. AIRPORT FUNDS TRANSFER –**

Assistant City Engineer Chuck DeWolf explained that the City of Benson inquired about utilization of Federal Entitlement dollars for 2019. He said the City has been cooperative with other entities in the past if the funds were available, adding the City does not have any current needs for the funds held in escrow by FAA. DeWolf also said this would be a short term agreement.

After review, it was moved by Council Member Mathwig, seconded by Council Member Loch, to adopt the following:

**CITY OF LITCHFIELD  
RESOLUTION NO. 19-8-125  
APPROVING TRANSFER OF FEDERAL ENTITLEMENTS  
TO THE CITY OF BENSON**

**WHEREAS**, the City receives Federal Entitlement dollars annually for qualified improvement projects at the Litchfield Municipal Airport, and

**WHEREAS**, the City has accumulated \$500,000 of funds, and

**WHEREAS**, the maximum funds allowed to be held in escrow by FAA is \$600,000, and



Resolution No. 19-8-125– Cont’d.

**WHEREAS**, the City of Litchfield has been made aware that the City of Benson could use the additional entitlement dollars in Federal Fiscal Year 2019, and

**WHEREAS**, the City of Litchfield does not have any current need for the funds, and

**WHEREAS**, the City of Litchfield is able to transfer \$150,000 from their usable 2019 FAA funding allocation, and

**WHEREAS**, the City of Benson agrees to return to the City of Litchfield \$150,000 of Federal Entitlement dollars for the Benson Municipal Airport no later than May 15, 2020 as outlined in the proposed Agreement between the City of Litchfield, Minnesota and the City of Benson, Minnesota,

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Litchfield hereby approves the transfer of \$150,000 of Federal Entitlement dollars to the City of Benson, and

**BE IT FURTHER RESOLVED** to approve the Request for FAA Approval of Agreement for Transfer of Entitlements with the U.S. Department of Transportation, Federal Aviation Administration, and

**BE IT FURTHER RESOLVED** to approve the Agreement between the City of Litchfield, Minnesota and the City of Benson, Minnesota.

Adopted by the City Council on this 5th day of August, 2019.

Approved:

Attest:

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MAYOR

\_\_\_\_\_  
ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

**C. GENERATION AGREEMENT –**

Assistant City Engineer Chuck DeWolf explained that the City needs to execute the agreement with the State of Minnesota for the 2017 Capital Budget Request concerning the Litchfield – Phase 2 Power Generation Improvements.

After review, it was moved by Council Member Kotelnicki, seconded by Council Member Loch, to adopt the following:

**CITY OF LITCHFIELD  
RESOLUTION NO. 19-8-127  
AUTHORIZE AGREEMENT EXECUTION FOR  
2017 CAPITAL BUDGET REQUEST**

**BE IT RESOLVED** that the City of Litchfield act as the legal sponsor for the project contained in H.F. No. 5 - Chapter 8 entitled Litchfield – Phase 2 Power Generation Improvements.

**BE IT FURTHER RESOLVED** that City of Litchfield has the legal authority to receive financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration.

**BE IT FURTHER RESOLVED** that the sources and amounts of the local match identified in the development proposal are committed to the project identified.

Resolution No. 19-8-127– Cont’d.

**BE IT FURTHER RESOLVED** that City of Litchfield has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

**BE IT FURTHER RESOLVED** that upon approval of its development proposal by the state, City of Litchfield may enter into an agreement with the State of Minnesota for the above-referenced project, and that the City of Litchfield certifies that it will comply with all applicable laws and regulation as stated in all contract agreements.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor of the City of Litchfield is hereby authorized to execute such agreements as are necessary to implement the project(s) on behalf of the City of Litchfield.

Adopted by the City Council on this 5th day of August, 2019.

Approved:

Attest:

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MAYOR

\_\_\_\_\_  
ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

**D. WAGE THEFT –**

City Administrator Cziok discussed the new wage theft law adopted by the Minnesota State Legislature. He explained that the City’s personnel policy doesn’t require changing because of the new law but it is a requirement that it be distributed to employees. He said the policy needs to be updated and staff will seek legal review but at this time he recommends that the current policy with minor changes be approved until a legal review can be completed.

After review, it was moved by Council Member Miller, seconded by Council Member Mathwig, to adopt the following:

**CITY OF LITCHFIELD  
RESOLUTION NO. 19-8-126  
APPROVE PERSONNEL POLICY**

**WHEREAS**, the Minnesota Legislature adopted a new wage theft law, and

**WHEREAS**, employers are subject to several new record-keeping and notice requirements effective July 1, 2019, and

**WHEREAS**, employers are required to provide personnel policies to employees, and

**WHEREAS**, the current personnel policy needs to be reviewed and updated, and

**WHEREAS**, administration will seek legal review by the same firm who completed review of the three union contracts, and

**WHEREAS**, administration recommends the Council adopt the current personnel policy with minor changes until a further review can be completed,

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Litchfield hereby adopts the personnel policy as provided to be distributed as part of one the requirements of the new wage theft law.

Adopted by the City Council on this 5th day of August, 2019.

Approved:

Attest:

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MAYOR

\_\_\_\_\_  
ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

E. EQUIPMENT –

City Administrator Cziok outlined the list of 2019-2020 equipment needs. He explained that there are some large ticket equipment needs in the Electric and Wastewater Departments that still need more review due to the cost and usage. He recommended the Council move forward with the purchases on the list provided. He requested approval to solicit quotes for the larger equipment to be brought back to the Council for consideration.

A motion was made by Council Member Allen, seconded by Council Member Mathwig, to authorize City staff to proceed with getting actual quotes on the larger scale items on the list provided for further Council consideration. Upon roll call vote, all members present voted aye, whereupon the motion was declared approved.

City Administrator Cziok discussed the need to purchase 4 new pickups. He explained that with these purchases, pickups will most likely be moved down from supervisory levels for continued usage throughout the organization. He recommended the Council spend cash from the Capital Equipment Fund for these purchases and not make repayments which impact the budgets on an annual basis.

A motion was made by Council Member Dingmann, seconded by Council Member Mathwig, to authorize City staff to proceed with getting actual quotes on one crew cab pickup, two extended cab pickups and one regular cab pickup for further Council consideration and that the purchases be a one-time cash purchase out of the Capital Equipment Revolving Fund. Upon roll call vote, all members present voted aye, whereupon the motion was declared approved.

City Administrator Cziok requested approval for purchases of equipment included on the list that do not exceed \$16,000. He explained that these are items that the City would typically purchase without prior approval however for transparency purposes he wanted to make the Council aware upon reviewing the items on the list of bills presented to the Council.

After review, it was moved by Council Member Kotelnicki, seconded by Council Member Miller, to adopt the following:

**CITY OF LITCHFIELD  
RESOLUTION NO. 19-8-128  
AUTHORIZE STAFF TO PURCHASE EQUIPMENT**

**WHEREAS**, City staff has been evaluating equipment needs for 2019-2020, and

**WHEREAS**, the Council has reviewed a tentative list of equipment, and

**WHEREAS**, the Equipment Revolving Fund has sufficient funds to accommodate these purchases, and

**WHEREAS**, the equipment list includes some larger scale items that City staff will be soliciting quotes to be brought back for Council consideration,

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Litchfield hereby authorizes City staff to purchase the smaller scale equipment as reviewed on the list.

Adopted by the City Council on this 5th day of August, 2019.

Resolution No. 19-8-128– Cont’d.

Approved:

Attest:

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MAYOR

\_\_\_\_\_  
ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

City Administrator Cziok distributed quotes received on some of the equipment included on the list provided and recommended approval.

After review, it was moved by Council Member Loch, seconded by Council Member Allen, to adopt the following:

**CITY OF LITCHFIELD  
RESOLUTION NO. 19-8-130  
AUTHORIZE PURCHASE OF S770 BOBCAT, T20 DT TOWMASTER TRAILER,  
AND MIDSOTA HV16 DUMP TRAILER**

**WHEREAS**, City staff has been evaluating equipment needs for 2019-20, and

**WHEREAS**, City staff has recommended purchasing a S770 Bobcat, a T20 DT Towmaster 16’ tilt trailer, and a Midsota HV16 dump trailer for the Public Works Department, and

**WHEREAS**, City staff has solicited quotes for said equipment, and

**AND WHEREAS**, the Equipment Revolving Fund has sufficient funds to accommodate the purchases,

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Litchfield hereby approves purchasing a new S770 Bobcat less trade in of a 2012 S770 Bobcat for the amount of \$31,500.00 from Farm-Rite Equipment of Dassel through State Bid Pricing, and

**BE IT FURTHER RESOLVED** that the City Council of the City of Litchfield hereby approves purchasing a new T20 DT Towmaster 16’ tilt trailer in the amount of \$18,290.00 from Farm-Rite Equipment of Dassel, and

**BE IT FURTHER RESOLVED** that the City Council of the City of Litchfield hereby approves purchasing a new Midsota HV16 dump trailer in the amount of \$14,650.00 from Farm-Rite Equipment of Dassel.

Adopted by the City Council on this 5th day of August, 2019.

Approved:

Attest:

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MAYOR

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ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

**IX. ADDITIONAL ITEMS – None.**

**X. ANNOUNCEMENTS –**

A. WORK SESSION –

The Council held a work session to provide an update on the state bonding request. A summary of the work session is on file. No formal action was taken.

**XI. ADJOURNMENT** –

The City Council meeting adjourned at 6:33 p.m. by unanimous consent.

Attest:

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ASSISTANT CITY ADMINISTRATOR

Approved:

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MAYOR