

**I. CALL TO ORDER**

A meeting of the Planning Commission was held on Monday, September 10, 2018, commencing at 5:30 p.m. in the Council Chambers of City Hall. Commissioner Asmus called the meeting to order.

**A. ROLL CALL:**

Chairperson	Shannon Asmus	Present
Commissioner	Michael Flaata	Present
Commissioner	Judy Hudson	Absent
Commissioner	Larry Dahl	Present
Commissioner	Mike Boyle	Absent
Commissioner	Jeff Woods	Present
Commissioner	Tom Zens	Absent
City Planner	Hannah Rybak	Present

**B. ANNOUNCEMENT OF ADDITIONAL ITEMS -**

**II. APPROVAL OF MINUTES**

It was moved by Commissioner Dahl, seconded by Commissioner Flaata, to approve the minutes of the August 13, 2018, meeting. All members present voted aye.

Motion Carried.

**III. SCHEDULED ITEMS**

**A. PUBLIC HEARINGS:**

- 1. Conditional Use Request** – by Pete Balbo at 513 S Austin Ave  
*To move in existing garage older than 10 years old*

City Planner, Hannah Rybak, provided an overview of the request. She reviewed the consistency of the request with the standards for granting a Conditional Use Permit.

12 findings of fact offered by staff were presented to the Commissioners by City Planner Rybak.

Staff recommendation and potential action were reviewed.

This being the time, date and place set, with all mailed and published notices given as required by law, the hearing was opened at approximately 5:40 p.m., September 10, 2018, to consider a Conditional Use Request from Pete Balbo at 513 S Austin Avenue. The request is to allow moving in an existing garage older than ten years old.

An attendance list is on file.

No written comments were received.

Pete Balbo was present to answer any questions and explain the request.

Mr. Balbo explained that the chimney is coming down and the hole in the roof will be closed up. He is replacing the garage doors and the broken windows will be removed. He will be painting the garage to match the color of the house.

Balbo said the moving company said the garage is structurally sound.

The plan is to move the garage on Tuesday, September 18<sup>th</sup>, 2018, and will have no problem completing the work in the 30 day deadline.

Following discussion, no further comments were heard and the hearing was closed at approximately 5:44 p.m.

Commissioner Woods made a motion, seconded by Commissioner Dahl, to recommend approval, with conditions, of the Conditional Use Request by Pete Balbo at 513 S Austin Avenue to allow moving in an existing garage older than 10 years old. Upon roll call vote, all members present voted aye.

Motion Carried.

**2. Conditional Use Request – by Gregg Schilling at 801 S Gorman Avenue  
To allow a duplex in an R-1 Zone (Previously granted CUP has expired)**

City Planner, Hannah Rybak, provided an overview of the request. She reviewed the consistency of the request with the standards for granting a Conditional Use Permit.

12 findings of fact offered by staff were presented to the Commissioners by City Planner Rybak.

Staff recommendation and potential action were reviewed.

This being the time, date and place set, with all mailed and published notices given as required by law, the hearing was opened at approximately 5:48 p.m., September 10, 2018, to consider a Conditional Use Request from Gregg Schilling at 801 S Gorman Avenue. The request is to allow building a duplex in an R-1 Zone.

An attendance list is on file.

No written comments were received.

Gregg Schilling was present to answer any questions and explain the request.

Following discussion, no further comments were heard and the hearing was closed at approximately 5:49 p.m.

Commissioner Flaata made a motion, seconded by Commissioner Dahl, to recommend approval of the Conditional Use Request, as submitted, by Gregg Schilling at 801 S Gorman Avenue to allow building a duplex in an R-1 Zone. Upon roll call vote, all members present voted aye.

Motion Carried.

IV. **NEW BUSINESS**

V. **OLD BUSINESS**

VI. **ADDITIONAL ITEMS**

VII. **SET HEARING DATES AND TIMES**

The next scheduled meeting is **TUESDAY**, October 9, 2018, at 5:30 p.m.

VIII. **REVIEW OF COUNCIL ACTIONS**

A. **VARIANCE & TAX PARCEL SPLIT REQUEST GRANTED** – by Zach Rogness at 811 N Marshall Ave  
*To allow a variance of 2,489 sq. ft. from the minimum required lot area and a 20.4 ft variance from the required rear yard setback in order to split the parcel with two existing residences on it.*

IX. **ADJOURNMENT**

Commissioner Asmus adjourned the meeting at 5:54 p.m.

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Hannah Rybak  
City Planner