

I. CALL TO ORDER.

A regular meeting of the City Council of the City of Litchfield was held in the City Council Chambers at the City Hall on Monday, September 21, 2020, commencing at 5:30 p.m. Mayor Johnson called the meeting to order.

A. ROLL CALL:

Mayor	Keith Johnson	Present
Council Member-at-Large	Ron Dingmann	Present
Council Member Ward I	Eric Mathwig	Present
Council Member Ward II	Darlene Kotelnicki	Present
Council Member Ward III	Betty Allen	Present
Council Member Ward IV	Vern Loch, Jr.	Present
Council Member Ward V	Sara Miller	Present after 5:40
City Administrator	Dave Cziok	Present
Assistant City Administrator	Joyce Spreiter	Present
Parks Foreman/Arena Manager	Chadd Benson	Present
City Attorney	Mark Wood	Present
Assistant City Engineer	Chuck DeWolf	Present
Independent Review		Not Present
KLFD	Tim Bergstrom	Present

II. CONSENT AGENDA -

Each item on the Consent Agenda was considered. No items were added. Mayor Johnson noted that Item F.2.b., the Sales on Public Property request from Litchfield Lions Club, has been withdrawn with cancellation of the event.

A. COUNCIL MINUTES TO APPROVE:

- 1. City Council Meeting – September 8, 2020

B. FINANCIAL REPORTS TO APPROVE: None.

C. CLAIMS TO AUTHORIZE FOR PAYMENT –

- 1. Computer List of Bills for \$93,995.81

D. OTHER PAYMENTS: None.

E. ORDINANCES – SECOND READINGS: None.

F. LICENSES:

- 1. Lawful Gambling Permit –
 - a. Litchfield Lions Club

**CITY OF LITCHFIELD
 RESOLUTION NO. 20-9-196
 LAWFUL GAMBLING PERMIT FOR
 AN EXEMPT ORGANIZATION LITCHFIELD LIONS CLUB**

WHEREAS, an application for a lawful gambling license exemption was considered from the Litchfield Lions Club,

NOW, THEREFORE, BE IT RESOLVED to approve the application for an Exemption from a Lawful Gambling license for the Litchfield Lion Club on December 8, 2020 at Litchfield American Legion, 222 North Sibley Avenue, Litchfield, and to direct submittal of a copy of this resolution with their application to the State Gambling Control Division.

Resolution No. 20-9-196– Cont’d.

Adopted by the City Council this 21st day of September, 2020.

Attest:

Approved:

ASSISTANT CITY ADMINISTRATOR

MAYOR

- 2. Sales on Public Property – See List
 - a. Greater Litchfield Opera House Association
 - b. Litchfield Lions Club

G. OTHER ROUTINE MATTERS:

- 1. Employment Offer –

**CITY OF LITCHFIELD
RESOLUTION NO. 20-9-194
EMPLOYMENT OFFER FOR
TEMPORARY PART-TIME POSITIONS**

WHEREAS, the City needs employees for temporary part-time positions, and

WHEREAS, the funds to fill these positions were approved in the 2020 Budget, and

WHEREAS, the supervisors will adjust the wage schedule for 2020 temporary part-time employees to fill these positions, and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Litchfield to offer 2020 temporary part-time employment with the City of Litchfield, to the following:

<u>Department</u>	<u>New Hires</u>
<u>Pro Shop</u>	Bradley Connor

Adopted by the City Council this 21st day of September, 2020.

Attest:

Approved:

ASSISTANT CITY ADMINISTRATOR

MAYOR

H. COMMUNICATIONS TO REVIEW :

- 1. Minutes & Reports:
 - a. Planning Commission Minutes – September 14, 2020

After review, it was moved by Council Member Allen, seconded by Council Member Dingmann, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 20-9-195
APPROVING CONSENT AGENDA**

WHEREAS, the Consent Agenda has been assembled and presented, and

Resolution No. 20-9-195– Cont’d.

WHEREAS, all requests to have items removed have been duly noted,

NOW, THEREFORE, BE IT RESOLVED to approve the Consent Agenda as presented except for items, if any, which were requested to be removed for individual consideration.

Adopted by the City Council this 21st day of September, 2020.

Approved:

Attest:

MAYOR

ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

III. TIMED ITEMS – None.

IV. ACKNOWLEDGEMENT OF AUDIENCE/PRESENTATIONS – None.

V. COMMISSION RECOMMENDATIONS –

A. **PLANNING COMMISSION** –

1. **Variance Request** – By Meeker Memorial Hospital & Clinics at 524 South Ramsey Ave –

Council Member Mathwig provided the findings and recommendations of the Planning Commission.

After review, it was moved by Council Member Mathwig, seconded by Council Member Loch, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 20-9-197
GRANT VARIANCE TO MEEKER MEMORIAL HOSPITAL & CLINICS
FOR PROPERTY LOCATED AT 524 S RAMSEY AVENUE**

WHEREAS, the Planning Commission held a hearing on September 14, 2020, on a request for a variance by Meeker Memorial Hospital and Clinics, and

WHEREAS, the Litchfield Planning Commission, upon review of the findings of facts, as follows, has recommended that this variance be granted and they referred the application to the City Council for final action, and

WHEREAS, the request is for a variance of seven (7) feet from the minimum required front yard setback and a variance of four (4) feet from the minimum required corner side yard setback for the purpose of moving an additional structure to the property, and

WHEREAS, the property is located at 524 S Ramsey Avenue in the B-1 Limited Business District, and

WHEREAS, the variance is in harmony with the general purposes and intent of the Ordinance, and

WHEREAS, the variance is consistent with the Comprehensive Plan, and Resolution No. 20-9-197– Cont’d.

WHEREAS, the property owner proposes to use the property in a reasonable manner not permitted by the Zoning Ordinance, and

WHEREAS, the plight of the landowner is due to circumstances unique to the property not created by the landowner, and

WHEREAS, the variance will not alter the essential character of the locality, and

WHEREAS, the purpose of the request is not solely financial, and

WHEREAS, the variance is subject to the condition that the existing structure on the property be painted to match the color of the new structure by May 1, 2021,

BE IT RESOLVED by the City Council of the City of Litchfield that a variance be granted to Meeker Memorial Hospital & Clinics at 524 S Ramsey Avenue, to allow a variance of seven (7) feet from the minimum required front yard setback and a variance of four (4) feet from the minimum required corner side yard setback for the purpose of moving an additional structure to the property. Property legally described as:

Parcel No. 27-1088000.
Lots 13 & 14, Block 103
City of Litchfield, Meeker County, Minnesota

Adopted by the City Council this 21st day of September, 2020.

Approved:

Attest:

Mayor

Assistant City Administrator

Upon roll call vote, all members present voted aye whereupon the resolution was declared adopted.

- 2. Tax Parcel Split & Variance Request – By Sk Properties of Mankato at 125 South Sibley Ave –

Council Member Mathwig provided the findings and recommendations of the Planning Commission.

After review, it was moved by Council Member Mathwig, seconded by Council Member Allen, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 20-9-198
WAIVER OF TAX PARCEL
SUBDIVISION REGULATIONS
FOR SK PROPERTIES OF MANKATO, LLC AT 125 S SIBLEY AVENUE**

WHEREAS, an application for a Waiver of Subdivision Regulations regarding splitting of a tax parcel was received from SK Properties of Mankato, LLC on August 27, 2020, and

WHEREAS, the Planning Commission considered this application at their meeting on September 14, 2020, and has recommended that this application be granted and their reasons for such action have been considered by the Council,

NOW, THEREFORE, BE IT RESOLVED to grant a Waiver of the City of Litchfield Subdivision Regulations for Parcel No. 27-0003003 legally described as:

Resolution No. 20-9-198– Cont'd.

A parcel of land situated in the SE ¼ SE ¼ of Section 11, Township 119 North, Range 31 West of the Fifth Principal Meridian, City of Litchfield, Meeker County, Minnesota, described as follows, to-wit:

Commencing at the Southeast corner of Block 73 of Weisel's Addition to the City of Litchfield, Minnesota, according to the recorded plat thereof; thence on an assumed bearing of North 00°44' 49" West along the East line of said Block 73 a distance of 68.60 feet to the Northerly line of Commercial Street of said City of Litchfield, Minnesota; thence South 72° 52' 46" East along the Northerly line of Commercial Street a distance of 465 .40 feet to the most Southerly comer of that certain parcel of land described in Quitclaim Deed from Burlington Northern Railroad Company to Brent A Nelson dated June 29, 1993 and the True Point of beginning of the parcel of land to be described; thence North 16° 50' 26" East along the Easterly line of said Nelson parcel 149.01 feet to the intersection with a line drawn parallel with and distant 9.5 feet Southwesterly, as measured at right angles from Burlington Northern Railroad Company's Depot Track centerline, as now located and constructed; thence South 72° 52' 46" East parallel with the Northerly line of Commercial Street 310 feet, more or less; to the centerline of Holcombe Avenue; thence South 00° 44' 49" East along said centerline of Holcombe Avenue 156.32 feet to the intersection with the Southeasterly extension of the Northerly line of Commercial Street; thence North 72° 52' 46" West along the Northerly line of Commercial Street and the Southeasterly extension thereof, 357 feet, more or less, to the TRUE POINT OF BEGINNING.

A parcel of land situated in the S ½ SE ¼ of Section 11, Township 119 North, Range 31 West, 5th Principal Meridian, City of Litchfield. Meeker County, Minnesota, described as follows: Commencing at the Southeast corner of Block 73, of Weisel's Addition to the City of Litchfield, Minnesota, according to the recorded plat thereof, thence on an assumed bearing of North 00°44'49" West, along the East line of said Block 73, a distance of 68.60 feet to the North right of way line of Commercial Street of said City of Litchfield, Minnesota, for the point of beginning of the parcel of land to be described; thence South 72°52'46" East, along the North line of said Commercial Street, a distance of 465.40 feet; thence North 16°50'26" East, a distance of 149.01 feet to the intersection of a line drawn parallel with and distant 9.5 feet southwesterly of Burlington Northern Railroad Company's Depot Track centerline, as now located and constructed; thence North 75°14'43" West, a distance of 107.00 feet; thence North 80°45'03" West, a distance of 100.00 feet; thence North 78°34'54" West, a distance of 75.00 feet; thence North 75°57'22" West, a distance of 75.00 feet; thence North 73°07'51" West, a distance of 63.54 feet; thence South 00°44'49" East, a distance of 16.81 feet to the intersection of a line drawn parallel with and distant 25.0 feet southwesterly of said Depot Track centerline; thence along said parallel line, North 72°56'01" West, a distance of 436.67 feet to the northerly extension of the centerline of vacated Ramsey Avenue, as originally located between Blocks 73 and 72 of said plat of Litchfield, Minnesota; thence South 00°01'09" East, along said northerly extension of Ramsey Avenue centerline, a distance of 107.51 feet to the North right of way line of said Commercial Street; thence South 72°52'46" East, a distance of 354.19 feet to the point of beginning. Together with that part, if any, of said vacated Ramsey Avenue. between said Blocks 73 and 72, which accrues to the above described parcel.

Except that part legally described as: That part of Commercial Street (now vacated), and that part of Ramsey Avenue (now vacated), both in Weisel's Addition to the City of Litchfield according to the plat thereof as recorded and on file in the office of the County Recorder of Meeker County, Minnesota, and that part of the Southeast Quarter (SE ¼), Section Eleven (11), Township 119 North, Range 31 West, Meeker County, Minnesota, described as follows: Commencing at the intersection of the north line of said Commercial Street with the east line of said Ramsey Avenue; thence on an assumed bearing of South 00 degrees, 01 minutes, 09 seconds East along the East line of said Ramsey Avenue, a distance of 7.91 feet to the point of beginning of the tract to be described; thence South 73 degrees, 06 minutes, 01 seconds East, a distance of 5.92 feet; thence northeasterly deflecting to the left 90 degrees, a distance of 110.35 feet to the northerly line of the tract described in Book 630 of Deeds, pages 743-745, as recorded in the office of said County Recorder; thence northwesterly along last said northerly line, a

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distance of 76.14 feet to the intersection with the centerline of said Ramsey Avenue extended north; thence southerly along said extension and along said centerline of Ramsey Avenue, a Resolution No. 20-9-198– Cont’d.

distance of 115.57 feet to a line bearing North 73 degrees, 06 minutes, 01 seconds West from the point of beginning; thence southeasterly, a distance of 36.58 feet to the point of beginning.

ALSO LESS AND EXCEPT that part legally described as:

That part of Commercial Street (now vacated) and that part of Ramsey Avenue (now vacated), and Block 73 all in Weisel's Addition to the City of Litchfield, according to the plat thereof as recorded and on file in the office of the County Recorder of Meeker County Minnesota, and that part of the Southeast Quarter (SE ¼), Section Eleven (11), Township One Hundred Nineteen (119) North, Range Thirty-One (31) West, Meeker County, Minnesota, described as follows: Commencing at the intersection of the North line of said Commercial Street with the East line of said Ramsey Avenue; thence on an assumed bearing of South 00 degrees 01 minutes 09 seconds East along the East line of said Ramsey Avenue, a distance of 7.91 feet to the point of beginning of the parcel herein described; thence South 73 degrees 06 minutes 01 seconds East, a distance of 5.92 feet; thence northeasterly deflecting to the left 90 degrees, a distance of 110.35 feet to the Northerly line of the tract described in Book 630 of Deeds, pages 743-745, as part of public record, Meeker County, Minnesota; thence South 72 degrees 56 minutes 01 seconds East, along last said line 276.51 feet to its intersection with the West line of Sibley Avenue; thence South 0 degrees 44 minutes 49 seconds East, along last said line 176.89 feet to the Southeast corner of said Block 73; thence South 89 degrees 16 minutes 50 seconds West along the South line of said Block 73, a distance of 339.35 feet to its intersection with the centerline of said Ramsey Avenue; thence North 0 degrees 01 minutes 09 seconds West along said centerline of Ramsey Avenue, 169.06 feet to its intersection with a line bearing North 73 degrees 06 minutes 01 seconds West from the point of beginning; thence South 73 degrees 06 minutes 01 seconds East, 36.58 feet to the point of beginning.

BE IT ALSO RESOLVED that this Resolution No. 20-9-198 shall be considered a Waiver of Compliance for filing or recording of the splitting of Tax Parcel No. 27-0003003 into two tax parcels of record.

Adopted by the City Council this 21st day of September, 2020.

Approved:

Attest:

Mayor

Assistant City Administrator

Upon roll call vote, all members present voted aye whereupon the resolution was declared adopted.

After review, it was moved by Council Member Mathwig, seconded by Mayor Johnson, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 20-9-199
GRANT VARIANCE TO SK PROPERTIES OF MANKATO LLC
FOR PROPERTY LOCATED AT 125 S SIBLEY AVENUE**

WHEREAS, the Planning Commission held a hearing on September 14, 2020, on a request for a variance by SK Properties of Mankato LLC, and

WHEREAS, the Litchfield Planning Commission, upon review of the findings of facts, as follows, has recommended that this variance be granted and they referred the application to the City Council for final action, and

WHEREAS, the request is for a variance of 9.9 feet from the required side yard setback of twenty (20) feet, and
Resolution No. 20-9-199– Cont’d.

WHEREAS, the property is located at 125 S Sibley Avenue in the I-2 Limited Industrial District, and

WHEREAS, the variance is in harmony with the general purposes and intent of the ordinance, and

WHEREAS, the variance is consistent with the Comprehensive Plan, and

WHEREAS, the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance, and

WHEREAS, the plight of the landowner is due to circumstances unique to the property not created by the landowner, and

WHEREAS, the variance will not alter the essential character of the locality, and

WHEREAS, the purpose of the request is not solely financial,

BE IT RESOLVED by the City Council of the City of Litchfield that a variance be granted to SK Properties of Mankato LLC at 125 S Sibley Avenue, to allow a decrease in the minimum required side yard setback for an existing structure in relation to a newly created property line. Property legally described as:

That part of the Southeast Quarter, Section 11, Township 119, Range 30, Meeker County, Minnesota described as follows: Commencing at the southeast corner of Block 73 of Weisel’s Addition, according to the plat thereof as recorded and on file in the office of the County Recorder of said County; thence on an assumed bearing of North 00 degrees 44 minutes 49 seconds West, along the east line of said Block 73, a distance of 68.60 feet to the north line of Commercial Street, according to said plat; thence South 72 degrees 52 minutes 46 seconds East along the north line of said Commercial Street, a distance of 84.05 feet to the east line of Sibley Avenue, said point being the point of beginning of the tract to be described; thence continuing South 72 degrees 52 minutes 46 seconds East, a distance of 192.25 feet; thence North 16 degrees 50 minutes 28 seconds East, 133.24 feet; thence North 80 degrees 45 minutes 03 seconds West, 17.10 feet; thence North 78 degrees 34 minutes 54 seconds West, 75.00 feet; thence North 75 degrees 57 minutes 22 seconds West, 75.00 feet; thence North 73 degrees 07 minutes 51 seconds West, 63.54 feet to the said east line of Sibley Avenue; thence South 00 degrees 44 minutes 49 seconds East along last said line, 125.18 feet to the point of beginning.

Adopted by the City Council this 21st day of September, 2020.

Approved:

Attest:

MAYOR

ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye whereupon the resolution was declared adopted.

- 3. Alley & Street Vacation Request – By First District Association & St. Paul’s Lutheran Church –

Council Member Mathwig provided the findings and recommendations of the Planning Commission.

After review, it was moved by Council Member Mathwig, seconded by Council Member Allen, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 20-9-200
SET ALLEY VACATION HEARING
VACATING A PART OF AN ALLEY LYING IN BLOCK 77 OF
WEISEL’S ADDITION TO THE CITY OF LITCHFIELD BEING BOUNDED ON THE
SOUTH BY THE NORTH RIGHT-OF-WAY OF W. RIPLEY STREET AND BOUNDED
ON THE NORTH BY THE EASTERLY EXTENTION OF THE SOUTH LINE OF THE
NORTH 2.5 FEET OF LOT 4, BLOCK 77 OF WEISEL’S ADDITION
TO THE CITY OF LITCHFIELD**

WHEREAS, an application has been submitted to the City of Litchfield for the vacation of a part of an Alley lying in Block 77 of Weisel’s Addition to the City of Litchfield being bounded on the South by the North right-of-way line of W. Ripley Street and bounded on the North by the Easterly extension of the South line of the North 2.5 feet of Lot 4, Block 77 of Weisel’s Addition to the City of Litchfield, Meeker County, Minnesota, and

WHEREAS, the Planning Commission considered this application at its meeting on September 14, 2020 and recommended that the City Council set a hearing to consider this application,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby sets a public hearing, for the proposed vacation of an alley, as described above, to be held at City Hall on November 2, 2020 at approximately 5:30 p.m. at which time and place all persons interested therein will be heard, and

BE IT FURTHER RESOLVED that proper notice thereof shall be published and posted.

Adopted by the City Council this 21st day of September, 2020.

Approved:

Attest:

MAYOR

ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye whereupon the resolution was declared adopted.

After review, it was moved by Council Member Mathwig, seconded by Council Member Loch, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 20-9-201
SET STREET VACATION HEARING
VACATING A PART OF RAMSEY AVENUE LYING BETWEEN
BLOCK 77 AND BLOCK 76 OF WEISEL’S ADDITION TO THE
CITY OF LITCHFIELD BEING BOUNDED ON SOUTH BY THE NORTH
RIGHT-OF WAY LINE OF W. RIPLEY STREET AND BOUNDED ON THE NORTH
BY THE WESTERLY EXTENSION OF THE SOUTH LINE OF THE NORTH 2.5 FEET
OF LOT 4, BLOCK 77 OF WEISEL’S ADDITION TO THE CITY OF LITCHFIELD**

WHEREAS, an application has been submitted to the City of Litchfield for the vacation of a part of Ramsey Avenue lying between Block 77 and Block 76 of Weisel’s Addition to the City of Litchfield being bounded on South by the North right-of-way line of W. Ripley Street and bounded on the North by the Westerly extension of the South line of the North 2.5 feet of Lot 4, Block 77 of Weisel’s Addition to the City of Litchfield, Meeker County, Minnesota, and

WHEREAS, the Planning Commission considered this application at its meeting on September 14, 2020 and recommended that the City Council set a hearing to consider this application,

Resolution No. 20-9-201– Cont’d.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby sets a public hearing, for the proposed vacation of a street, as described above, to be held at City Hall on November 2, 2020 at approximately 5:30 p.m. at which time and place all persons interested therein will be heard, and

BE IT FURTHER RESOLVED that proper notice thereof shall be published, mailed, and posted.

Adopted by the City Council this 21st day of September, 2020.

Approved:

Attest:

MAYOR

ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye whereupon the resolution was declared adopted.

VI. COMMITTEE REPORTS – None.

VII. LEGAL CONSIDERATIONS – None.

VIII. BUSINESS –

A. COVID-19 UPDATE –

City Administrator Cziok provided an update on COVID-19. He discussed the COVID-19 Preparedness Plan that has been developed for the Litchfield Civic Arena to ensure opening of the building in a safe manner. The Council discussed some of the guidelines included in said plan.

City Administrator Cziok reported the City is starting to see impacts to staff relating to COVID-19. He informed the Council that City Hall could be closed again without much notice depending on the availability of staff. No formal action was taken.

B. CARES ACT FUNDING –

City Administrator Cziok discussed the target allocations concerning CARES Act Funding. He reviewed an updated bucket allocation spreadsheet including expenses already incurred. He explained that the City has looked at how other municipalities were utilizing the CARES Act Funding and reported that Litchfield is in line with most other cities.

An update was provided on the business allocation side being reviewed through the committee established by the Meeker County EDA. Applications are still being reviewed for approval. There are still funds available and if there are no further applications Meeker County will consider a potential reallocation of the remaining funds which may include non-profit organizations. The Council encouraged notifying businesses that there are still funds available.

City Administrator Cziok discussed the Council Chamber improvements in progress and the automations made to technology allowing constituents to view the Council meetings live or access them at any time without being in attendance in an effort to increase communications with the public. Cziok outlined the proposed quotes for the purchase of additional vehicles as has been part of the allocation process. Cziok added that purchases

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including vehicles are considered qualifying expenses covered by the CARES Act Funding, adding that they are considered investments that would normally impact future budgets.

After review, it was moved by Council Member Loch, seconded by Council Member Miller, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 20-9-203
APPROVE PURCHASE OF UTILITY VEHICLES AND TRUCKS**

WHEREAS, the Coronavirus Aid, Relief, and Economic Security (CARES) Act was created by the federal government, and

WHEREAS, the CARES Act was designed to provide economic help to entities struggling because of the COVID-19 pandemic, and

WHEREAS, the City of Litchfield received \$509,939 of CARES Act funding, and

WHEREAS, the CARES Act outlines allowable uses of said funds, and

WHEREAS, the Council identified uses for said funds, and

WHEREAS, the Council allocated funds for Pandemic Preparedness Improvement Opportunities, and

WHEREAS, the Council identified improvement opportunities that include a utility vehicle, trucks and appliance purchases, and

WHEREAS, staff solicited quotes for the vehicles, and

WHEREAS, the City received a quote from Davis Motors of Litchfield, Minnesota for the purchase of a 2020 Silverado Regular 4WD truck in the amount of \$29,750, and

WHEREAS, the City received a quote from Davis Motors of Litchfield, Minnesota for the purchase of a new 2021 Colorado 4WD Extended Cab truck in the amount of \$25,900, and

WHEREAS, the City received a quote MTI Distributing of Brooklyn Center, Minnesota through State Contract Pricing for the purchase of a Workman GTX Electric in the amount of \$10,905.77,

NOW THEREFORE BE IT RESOLVED that City Council of the City of Litchfield hereby approves the purchase of a 2020 Silverado Regular 4WD truck in the amount of \$29,750 from Davis Motors of Litchfield, Minnesota, and

BE IT FURTHER RESOLVED that purchase of a new 2021 Colorado 4WD Extended Cab truck in the amount of \$25,900 from Davis Motors of Litchfield, Minnesota is hereby approved, and

BE IT FURTHER RESOLVED that the purchase of a Workman GTX Electric in the amount of \$10,905.77 from MTI Distributing of Brooklyn Center, Minnesota through State Contract Pricing.

Adopted by the City Council this 21st day of September, 2020.

Approved:

Attest:

MAYOR

ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye whereupon the resolution was declared adopted.

C. CHARGING STATION –

City Administrator Cziok provided alternative locations for the downtown EV charger that was installed on Trunk Highway 12/22, on the west side of Central Park, in which the City was notified by MnDOT to remove. He informed the Council that the City has been contacted by ZEF Energy for the development of an EV charging lot with additional chargers. The \$50,000 - \$100,000 opportunity is funded through an MPCA grant. After viewing potential locations for an expanded charging station, the Council, by consensus, favored the site on 4th Street next to Central Park, expressing a preference for diagonal rather than perpendicular parking. No formal action was taken.

IX. ADDITIONAL ITEMS –

A. GAMBLING PERMIT –

After review, it was moved by Council Member Dingmann, seconded by Council Member Allen, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 20-9-202
LAWFUL GAMBLING PERMIT FOR AN EXEMPT ORGANIZATION
LITCHFIELD AREA MENTORSHIP PROGRAM-KINSHIP**

WHEREAS, an application for a lawful gambling license exemption was considered from the Litchfield Area Mentorship Program-Kinship,

NOW, THEREFORE, BE IT RESOLVED to approve the application for an Exemption from a Lawful Gambling license for the Litchfield Area Mentorship Program-Kinship on October 17, 2020 at Litchfield United Methodist Church, 1000 South Sibley Avenue, Litchfield, and to direct submittal of a copy of this resolution with their application to the State Gambling Control Division.

Adopted by the City Council this 21st day of September, 2020.

Approved:

Attest:

MAYOR

ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye whereupon the resolution was declared adopted.

X. ANNOUNCEMENTS –

A. WORK SESSION –

The Council held a work session with Golf Club, Inc. Board Members to discuss past and future relationships. Minutes of the work session are on file. No formal action was taken.

XI. ADJOURNMENT –

September 21, 2020

The City Council meeting adjourned at 6:28 p.m. by unanimous consent.

Attest:

Approved:

ASSISTANT CITY ADMINISTRATOR

P:\COUNCIL MINUTES\CC 9-21-20

MAYOR