

I. CALL TO ORDER –

A regular meeting of the Historic Preservation Commission on Monday, March 22, 2021, commencing at 6:30 p.m. was called to order by Chair Kotelnicki. A quorum was established.

A. ROLL CALL:

Commissioner (Chair)	Darlene Kotelnicki	Present
Commissioner	Sid Willson	Absent
Commissioner	Rick Beecroft	Present
Commissioner (Plan. Comm. Rep)	Mike Flaata	Present
Commissioner	Kevin Hovey	Present
Commissioner	Dave Welker	Present
Commissioner	Holly Flemming	Present
Ex-officio	Bill Hicks	Absent

II. MINUTES TO APPROVE –

February 22, 2021 MOTION: To approve as submitted (Rick/Dave/passed unanimously by a voice vote)

III. OLD BUSINESS –

A. Facade Grant - The commissioners reviewed the previous information discussed in November 2020. presented. There was discussion about other possible sources of revenue for facade grants; all are pending at this time. Some may not be available for a year or more. MOTION: To request a facade grant, retroactive to 1/1/2021 up to a total of \$10,000 for three years per parcel. This is a 1 to 1 match by the property owner with the condition that the taxes and utilities are current. (Rick/Holly/Passed unanimously by a voice vote).

B. CLG Grant - The materials grant was submitted. We will need to review the photos and content of the Historic Context Report and submit our suggestions to the historic consultant. A link is included with the agenda. Darlene will email the topics we decided on. We will have a couple months to review this.

IV. NEW BUSINESS –

A. Cemetery Tour - Members of the HPC support a cemetery tour. Rick and Dave may consider playing parts. Holly will meet with the cemetery committee.

B. Mid-MN Development Commission - Michelle Marotzke explained the purpose of the committee; that being to facilitate discussion between organizations that work with downtown Litchfield and to educate the public about the different groups. She is looking for "common themes" when talking to groups. Michelle asked members to make comments.

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Dave - This is a matter of learning all the issues about downtown. There is confusion. Who do you go to for what?

Rick - I want the end result to have one person or group to direct people. A one-stop-shop to get things accomplished. I do not want this "dumped" nothing done after all this work. Many groups seem to play multiple roles.

Holly - We need to be able to tell businesses where to go. The Chamber was not where I should go. I have concerns about not getting information.

General Comments:

We need like a "subject matter expert" for this. We (the city) give out residential welcome packets. Could we do a downtown welcome packet? One concern is that people cannot "walk into city hall" to ask a question when services are contracted. Our city building inspector was that go to person but now he is not at city hall. He is doing street work

V. REPORTS

- A. Meeker County Historical Society - Nothing to report
- B. MN Historical Society - Nothing to report

VI. ANNOUNCEMENTS -

- A. Next meeting will be Monday, April 26, 2021 at 6:30 pm in City Hall.

V. ADJOURNMENT – 8:10 pm

DARLENE KOTELNICKI
CHAIRPERSON