

I. CALL TO ORDER.

A regular meeting of the City Council of the City of Litchfield was held in the City Council Chambers at the City Hall Monday, May 17, 2021, commencing at 5:30 p.m. Mayor Johnson called the meeting to order.

A. ROLL CALL:

Mayor	Keith Johnson	Present
Council Member-at-Large	Ron Dingmann	Present
Council Member Ward I	Eric Mathwig	Present
Council Member Ward II	Darlene Kotelnicki	Present
Council Member Ward III	Betty Allen	Present
Council Member Ward IV	John Carlson	Present
Council Member Ward V	Sara Miller	Present
City Administrator	Dave Cziok	Present
Assistant City Administrator	Joyce Spreiter	Present
Operations Coordinator	Mario Provencher	Present
City Attorney	Mark Wood	Present
City Engineer	Chuck DeWolf	Present
Independent Review	Brent Schacherer	Present
KLFD	Tim Bergstrom	Present

II. CONSENT AGENDA -

Each item on the Consent Agenda was considered. No items were added or deleted.

A. COUNCIL MINUTES TO APPROVE:

1. City Council Meeting – May 3, 2021
2. Work Session – May 3, 2021

B. FINANCIAL REPORTS TO APPROVE: None.

C. CLAIMS TO AUTHORIZE FOR PAYMENT –

1. Computer List of Bills for \$136,003.23

D. OTHER PAYMENTS: None.

E. ORDINANCES – SECOND READINGS: None.

May 17, 2021

F. LICENSES:

1. Community Festival Temporary Off-Site Liquor License Application – Songs of Summer Festival
2. Sales on Public Property – Wrestling Club
3. Lawful Gambling Permit – Meeker County Ducks Unlimited

**CITY OF LITCHFIELD
RESOLUTION NO. 21-5-107
LAWFUL GAMBLING PERMIT FOR AN EXEMPT ORGANIZATION
MEEKER COUNTY DUCKS UNLIMITED**

WHEREAS, an application for a lawful gambling license exemption was considered from the Meeker County Ducks Unlimited,

NOW, THEREFORE, BE IT RESOLVED to approve the application for an Exemption from a Lawful Gambling license for Meeker County Ducks Unlimited on June 20, 2021 at Litchfield Eagles Club Aerie 3424, Litchfield, and to direct submittal of a copy of this resolution with their application to the State Gambling Control Division.

Adopted by the City Council this 17th day of May, 2021.

Attest:

ASSISTANT CITY ADMINISTRATOR

Approved:

MAYOR

G. OTHER ROUTINE MATTERS:

1. Employment Offer –

**CITY OF LITCHFIELD
RESOLUTION NO. 21-5-108
EMPLOYMENT OFFER FOR
PART-TIME POSITIONS**

WHEREAS, the City needs employees for part-time positions, and

WHEREAS, the funds to fill these positions were approved in the 2021 Budget, and

WHEREAS, the supervisors will adjust the wage schedule for 2021 part-time employees to fill these positions, and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Litchfield to

May 17, 2021

Resolution No. 21-5-108– Cont’d.

offer 2021 part-time employment with the City of Litchfield, to the following:

<u>Department</u>	<u>Re-Hires</u>	<u>New Hires</u>
<u>Golf Course</u>		Annamari Rogness

Adopted by the City Council this 17th day of May, 2021.

Attest:

Approved:

ASSISTANT CITY ADMINISTRATOR

MAYOR

H. COMMUNICATIONS TO REVIEW :

1. Minutes & Reports:
 - a. Personnel Committee Meeting – May 13, 2021

After review, it was moved by Council Member Mathwig, seconded by Council Member Allen, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 21-5-109
APPROVING CONSENT AGENDA**

WHEREAS, the Consent Agenda has been assembled and presented, and

WHEREAS, all requests to have items removed have been duly noted,

NOW, THEREFORE, BE IT RESOLVED to approve the Consent Agenda as presented except for items, if any, which were requested to be removed for individual consideration.

Adopted by the City Council this 17th day of May, 2021.

Attest:

Approved:

ASSISTANT CITY ADMINISTRATOR

MAYOR

May 17, 2021

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

III. **TIMED ITEMS** – None.

IV. **ACKNOWLEDGEMENT OF AUDIENCE/PRESENTATIONS** – None.

V. **COMMISSION RECOMMENDATIONS** – None.

VI. **COMMITTEE REPORTS** – None.

VII. **LEGAL CONSIDERATIONS** – None.

VIII. **BUSINESS** –

A. **TEMPORARY STREET CLOSURE REQUEST** – Litchfield Fire Department –

The Council reviewed the request from the Litchfield Fire Department for a temporary street closure of North Gilman Avenue from 6th Street to the Civic Arena Entrance when hosting the Watercade softball tournament. Concern was expressed that the closure limited access for the tennis tournament participants. The Council discussed making modifications to allow an access point on the north entrance of the V.F.W. fields parking lot.

After review, it was moved by Council Member Mathwig, seconded by Council Member Miller, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 21-5-110
APPROVING TEMPORARY STREET CLOSURE REQUEST
FOR LITCHFIELD FIRE DEPARTMENT**

WHEREAS, the Litchfield Fire Department is hosting the Watercade Softball tournament, and

WHEREAS, the Litchfield Fire Department is requesting consideration of a temporary street closure of North Gilman Avenue from 6th Street to the Civic Arena Entrance, and

WHEREAS, the City Council made modifications allowing for entrance into the north side of the V.F.W. fields parking lot for access for tennis tournament participants,

May 17, 2021

Resolution No. 21-5-110– Cont’d.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby approves the request from the Litchfield Fire Department with modifications to temporarily close North Gilman Avenue from 6th Street to the north entrance of the V.F.W. fields parking lot, leaving access to said entrance, beginning at 12:00 p.m. on July 9, 2021 until 7:00 p.m. on July 11, 2021.

Adopted by the City Council this 17th day of May, 2021.

Approved:

Attest:

MAYOR

ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

B. DOG PARK –

Council Members Miller and Mathwig shared similar public responses in that concern was expressed about impacts to the City’s aquifer with locating the dog park west of the Water Treatment Plant. Council Member Dingmann received input that the location to the west of the Street Department was too close to residential properties. Mayor Johnson shared comments received that the Street Department location was preferred. Council Member Kotelnicki reported the Water Treatment Plant was the first choice. Council Member Mathwig explained that with former training he has had, the dog waste shouldn’t be impactful as long as the soil has been tested and the aquifer is deep enough. City Administrator Cziok responded that the aquifer is deep enough and doesn’t feel it would have an impact. Council Member Kotelnicki discussed dog park maintenance including waste stations. City Administrator Cziok replied that staff is aware of the maintenance needs and will provide feedback on the cost to complete improvement needs and the associated budget with establishment of the dog park once the location has been selected.

After review, it was moved by Mayor Johnson, seconded by Council Member Kotelnicki, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 21-5-111
APPROVE DOG PARK LOCATION**

WHEREAS, the City has received a request from the Parks 4 Paws Committee for establishment of a dog park, and

May 17, 2021

Resolution No. 21-5-111– Cont’d.

WHEREAS, the Council selected two potential dog park locations after reviewing both the staff list and the Parks 4 Paws Committee list, and

WHEREAS, the two sites identified include the area west of the water treatment plant off of CR11 and the area west of the Street Department between 4th and 5th Streets, and

WHEREAS, the Council allowed 2 weeks for public input concerning the locations identified before a final selection was made,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby approves the area west of the water treatment plant off of CR11 for the location of the dog park.

Adopted by the City Council this 17th day of May, 2021.

Attest:

Approved:

ASSISTANT CITY ADMINISTRATOR

MAYOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

After further discussion, it was moved by Council Member Kotelnicki, seconded by Council Member Allen, for staff to bring back a plan and estimate by June 21, 2021 for improvements for establishing a dog park in the area west of the water treatment plant off of CR 11. Upon roll call vote, all members present voted aye, whereupon the motion carried.

C. COOPERATIVE AGREEMENT – MnDOT –

City Engineer DeWolf discussed the proposed agreement with MnDOT concerning the construction and maintenance of the Rapid Rectangular Flashing Beacon.

After review, it was moved by Council Member Mathwig, seconded by Council Member Carlson, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 21-5-112
AUTHORIZING MNDOT AGREEMENT NO. 1046651
PROVIDING FOR CONSTRUCTION AND MAINTENANCE OF
RAPID RECTANGULAR FLASHING BEACON**

BE IT RESOLVED that City of Litchfield enter into MnDOT Agreement No. 1046651 with the State of Minnesota, Department of Transportation for the following purposes:

May 17, 2021

Resolution No. 21-5-112– Cont’d.

To provide for Rapid Rectangular Flashing Beacon (“Pedestrian Crosswalk Flasher System”) construction and maintenance by the City upon, along, and adjacent to Trunk Highway No. 22 at Marshall Avenue South, the limits of which are defined in said Agreement,

BE IT FURTHER RESOLVED that the Mayor and Assistant City Administrator are hereby authorized to execute the Agreement and any amendments to the Agreement.

Adopted by the City Council this 17th day of May, 2021.

Approved:

Attest:

MAYOR

ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

D. CODE UPDATES –

The Council reviewed the memo from City Planner Hannah Rybak concerning proposed amendments to Codified Ordinances Chapter 91: Health and Sanitation: Nuisances pertaining to standards for maintenance of pervasive grass growth and weeds. The Council discussed the current process and the proposed changes.

After review, it was moved by Council Member Dingmann, seconded by Council Member Mathwig, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 21-5-113
CALL FOR PUBLIC HEARING TO CONSIDER AMENDMENTS TO
CODIFIED ORDINANCE TITLE IX: GENERAL REGULATIONS:
CHAPTER 91: HEALTH AND SANITATION:
NUISANCES: SECTIONS 91.002, 91.010 AND 91.052 CONCERNING
PERVASIVE GRASS GROWTH AND WEEDS MAINTENANCE STANDARDS**

WHEREAS, the City Planner is recommending amendments pertaining to standards for maintenance of pervasive grass growth and weeds within the City’s Codified Ordinances Chapter 91: Health and Sanitation: Nuisances, and

May 17, 2021

Resolution No. 21-5-113– Cont’d.

WHEREAS, the Council wishes to hold a public hearing to receive input concerning the proposed amendments to City Code pertaining to pervasive grass growth and weeds maintenance standards,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby sets a public hearing on June 21, 2021, at approximately 5:30 p.m. to consider amending Codified Ordinance Title IX: General Regulations: Chapter 91: Health and Sanitation: Nuisances: Sections 91.002, 91.010 and 91.052 pertaining to pervasive grass growth and weeds maintenance standards.

Adopted by the City Council this 17th day of May, 2021.

Approved:

Attest:

MAYOR

ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

E. DOWNTOWN COUNCIL, INC. REQUEST –

Council Member Kotelnicki discussed a request from CCT bus staff for placement of benches at 2nd Street and Marshall Avenue and 3rd Street and Marshall Avenue.

After review, it was moved by Council Member Miller, seconded by Council Member Carlson, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 21-5-114
APPROVE ADDITIONAL BENCH PLACEMENT IN THE DOWNTOWN AREA**

WHEREAS, the Litchfield Downtown Council, Inc. has been fundraising for improvements on Sibley Avenue in the summer of 2021, and

WHEREAS, the Litchfield Downtown Council, Inc. has raised funds for the purpose of purchasing park benches placed downtown, and

WHEREAS, the Council approved participation with Litchfield Downtown Council, Inc. in the purchase of nine park benches, and

WHEREAS, the City Council authorized application for a Certified Local Government (CLG) grant in the amount of \$10,000 for purchasing said park benches, and

May 17, 2021

Resolution No. 21-5-114– Cont’d.

WHEREAS, the Litchfield Downtown Council, Inc. received a request from the CCT bus staff for placement of benches at 2nd Street and Marshall Avenue and 3rd Street and Marshall Avenue, and

WHEREAS, Litchfield Downtown Council, Inc. would like to donate two benches for the above mentioned locations, and

WHEREAS, the color, size, and images would match the benches on Sibley Avenue,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby approves Litchfield Downtown Council, Inc. donating two benches to be placed at 2nd Street and Marshall Avenue and 3rd Street and Marshall Avenue.

Adopted by the City Council this 17th day of May, 2021.

Attest:

Approved:

ASSISTANT CITY ADMINISTRATOR

MAYOR

Upon roll call vote, all members present voted aye with the exception of Council Member Mathwig abstaining declaring a conflict of interest with employment with CCT and Council Members Kotelnicki and Allen abstaining declaring conflicts of interest in being on the Litchfield Downtown Council, whereupon the resolution was declared adopted.

F. LIONS SHELTER REQUEST –

Dave Solbrack, representing the Litchfield Lions Club, addressed the Council with a request for consideration to partner on replacement of the glass in the Lions Shelter. He shared past partnerships between the City and the Litchfield Lions Club including docks, playground equipment, and the addition of water and electricity infrastructure.

After review, it was moved by Council Member Allen, seconded by Council Member Dingmann, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 21-5-115
AUTHORIZE PARTNERSHIP WITH LITCHFIELD LIONS CLUB ON
LIONS SHELTER GLASS REPLACEMENT**

WHEREAS, the City has partnered with many non-profit organizations to make improvements throughout the community, and

May 17, 2021

Resolution No. 21-5-115– Cont’d.

WHEREAS, the Litchfield Lions Club has asked the City to partner with them on replacement of the glass in the Lions Shelter, and

WHEREAS, the City has partnered with Litchfield Lions Club on park improvements in the past including dock and playground equipment replacement, and

WHEREAS, the Litchfield Lions Club has secured a quote in the amount of \$4,180.42 from Arrow Glass, and

WHEREAS, the Litchfield Lions Club is requesting the Council consider participating in the amount of \$2,000 towards the glass replacement,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby approves partnering with the Litchfield Lions Club in the replacement of the Lions Shelter glass in the amount of \$2,000,

BE IT FURTHER RESOLVED that the Community Reinvestment Fund provide for the City’s share of the funding.

Adopted by the City Council this 17th day of May, 2021.

Approved:

Attest:

MAYOR

ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye, with Council Member Carlson abstaining declaring a conflict of interest with being a member of the Litchfield Lions Club, whereupon the resolution was declared adopted.

G. FARMERS MARKET –

Council Member Allen reported on the desire of vendors to change hours of the Farmers Market. Council Member Dingmann questioned whether the hours could be from 7 a.m. to 5:00 p.m. Council Member Kotelnicki expressed concern about the 4 hour requirements from the Minnesota Department of Health for perishable items. Council Member Dingmann feels that is the responsibility of the vendor, adding some vendors have non-perishable items. Mayor Johnson agreed with expanding the hours to accommodate more people being able to attend the Farmers Market. City Attorney Wood advised adding the language that Farmers Market vendors need to be compliant with the Minnesota Department of Health.

May 17, 2021

Council Member Kotelnicki distributed an email, along with materials provided, from the League of Minnesota Cities pertaining to Farmers Markets. She requested the information be submitted for record. She explained that the information distributed included the rules and regulations policy for the Big Lake Farmers Market. Also included was the vendor application and Certificate of Compliance for the Big Lake Farmers Market.

After review, it was moved by Council Member Allen, seconded by Council Member Kotelnicki, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 21-5-116
AUTHORIZE FARMERS MARKET NEW SCHEDULE**

WHEREAS, the City has entertained a Farmers Market in Central Park for several years, and

WHEREAS, the Council set the hours for the Farmers Market from 10:00 a.m. to 2:00 p.m., and

WHEREAS, the Council has heard feedback from Farmers Market vendors,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Litchfield authorizes the hours of the Farmers Market from 1:00 p.m. to 5:00 p.m. on Thursdays effective immediately, and

BE IT FURTHER RESOLVED that the Farmers Market vendors need to be compliant with the Minnesota Department of Health.

Adopted by the City Council this 17th day of May, 2021.

Attest:

Approved:

ASSISTANT CITY ADMINISTRATOR

MAYOR

Upon roll call vote, all members present voted aye with the exception of Mayor Johnson and Council Member Dingmann voting nay, whereupon the resolution was declared adopted.

H. SNOW REMOVAL EQUIPMENT –

City Engineer DeWolf discussed the purchase of snow removal and mowing equipment with Federal Entitlement funds and federal funds from the CRRSAA Act.

After review, it was moved by Council Member Miller, seconded by Council Member Mathwig, to adopt the following:

**CITY OF LITCHFIELD
RESOLUTION NO. 21-5-117
AUTHORIZE PURCHASING SNOW REMOVAL EQUIPMENT AND
MOWING EQUIPMENT FOR AIRPORT**

WHEREAS, there are ongoing maintenance needs at the Litchfield Airport, and

WHEREAS, the City has an annual Federal Entitlement allocation in the amount of \$150,000, and

WHEREAS, the City has accumulated approximately \$425,000 in federal funds available for airport improvements, and

WHEREAS, typically Federal Entitlement funds can be utilized to cover 90% of costs for eligible airport projects with the City funding 5% to 10% depending on whether or not the State provides 5% matching funds, and

WHEREAS, Federal Entitlement funds were used for the construction of a snow removal equipment (SRE) building in 2020, and

WHEREAS, the City has identified the need to acquire snow removal and mowing equipment for airport maintenance, and

WHEREAS, the Federal Government passed the CRRSAA Act which can be used to cover 10% of the local share of costs for projects completed in 2021 in which the snow removal equipment is eligible for said funding, and

WHEREAS, the mowing equipment will require a 30% funding match from the City, and

WHEREAS, quotes have been received for snow removal equipment and mowing equipment,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Litchfield authorizes purchase of snow removal equipment for airport use with Federal Entitlement Funds and CRRSAA Act funds as follows:

- | | |
|-------------------------------|-----------|
| 1. New Holland T5.140 Tractor | \$103,600 |
| 2. New Holland 815LA Loader | \$ 6,600 |
| 3. MP Snowgo Snow Blower | \$227,529 |
| 4. Berlon 96 inch Snow Bucket | \$ 1,700 |

AND BE IT FURTHER RESOLVED that the City Council of the City of Litchfield hereby authorizes purchase of mowing equipment for airport use requiring a 30% funding match from the City as follows:

Resolution No. 21-5-117– Cont’d.

1. Upgraded Turf Tire Package \$ 3,000
2. New Holland 109M Disc Mower \$11,600

Adopted by the City Council this 17th day of May, 2021.

Approved:

Attest:

MAYOR

ASSISTANT CITY ADMINISTRATOR

Upon roll call vote, all members present voted aye, whereupon the resolution was declared adopted.

I. CIP –

City Administrator Cziok said the CIP document and housing are the two biggest challenges that the City faces for the next five years. He described the CIP as immense and the City will not have enough resources to pull this off along with housing. He shared that staff met and prioritized the projects, understanding each other’s pinch points. Cziok commented that staff referred to the CIP as daunting with not only financial implications but the planning required to implement the projects. He explained that some of the items not included in staff prioritizing were Council priorities more so than that of staff’s. City Administrator Cziok outlined changes in this version of the City’s CIP that are mostly inclusion of Council or community driven projects. He discussed options of the Council merging priorities with staff’s prioritization of projects in an effort to meet the community needs moving forward.

The Council reviewed the options on prioritization of the CIP. Several Council Members shared that they were comfortable with the 28 items prioritized by staff and would be comfortable with prioritizing 9 of the projects that were considered Council priorities which include the Wellness/Recreation Center, Golf Course parking lot, Golf Course irrigation, Johnson Drive and backage road, Library, Water Tower, GAR Hall expansion, Ness Park upgrade and JC Park upgrade. After review, it was moved by Council Member Miller, seconded by Council Member Mathwig, that Council Members prioritize the 9 projects from 1-9 and provide City Administration their prioritized lists by June 1, 2021. Upon roll call vote, all members present voted aye, whereupon the motion carried.

J. CITY ADMINISTRATOR PERFORMANCE EVALUATION –

Council Member Dingmann reviewed the City Administrator performance evaluation process developed in 2014. He explained that the evaluation document used in the past had been condensed and had worked well for the last evaluation. He shared the research involved in performing the evaluation which included gathering information from the League of Minnesota Cities, the International City/County Management Association, the Strategic

May 17, 2021

Government Resources and the City of Hutchinson. With no changes proposed, Council Member Dingmann said the Council approved Resolution No. 21-4-75 unanimously to use the document provided to the Council and the process for the evaluation. Council Members were to complete the document and return to Council Member Dingmann by April 26, 2021. Council Member Dingmann reported that the compiled document included evaluations returned by Mayor Johnson and Council Members Dingmann, Mathwig, Carlson and Miller. The Personnel Committee offered Council Members Allen and Kotelnicki options to consider in order to move forward with the process. The options included delaying the evaluation if Council Members Allen and Kotelnicki wanted their results in the completed document or if they preferred to verbally present their evaluations tonight. Mayor Johnson asked Council Members Allen and Kotelnicki their wishes in participating. Council Member Allen shared that she didn't understand the process expressing concern with City Administrator Cziok receiving a raise without an evaluation. Council Member Kotelnicki agreed with Council Member Allen adding that she has expressed concern in the past about City Administrator Cziok being overloaded. Both Council Members Allen and Kotelnicki agreed to continue the evaluation process tonight and that they would participate verbally. Council Member Dingmann said their comments would be included in the final document.

Mayor Johnson explained that MN Statutes Section 13D.05 Subdivision 3 provides that "A public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public body shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusions regarding the evaluation. Mayor Johnson asked City Administrator Cziok what his wishes were with Cziok replying he would like the meeting to be closed. Mayor Johnson announced this meeting is closed for an evaluation of David Cziok. The meeting was closed at 7:24 p.m. The meeting was reopened at 8:50 p.m. No formal action was taken.

IX. ADDITIONAL ITEMS –

A. DOWNTOWN COUNCIL REQUEST –

Council Member Kotelnicki presented a request for consideration concerning a possible federal grant. She explained the focus of the grant would be second story housing in downtown Litchfield. Kotelnicki requested Council consideration in the City being the fiscal agent and partner for the grant. Mayor Johnson explained that the Council could delay the request since it was an add item to the agenda; however Council Member Kotelnicki said the grant application deadline is May 21, 2021.

After review, it was moved by Council Member Mathwig, seconded by Council Member Miller, to adopt the following:

May 17, 2021

**CITY OF LITCHFIELD
RESOLUTION NO. 21-5-118
APPROVE ACTING AS FISCAL AGENT AND PARTNER FOR FEDERAL GRANT
FOR SECOND STORY HOUSING DOWNTOWN**

WHEREAS, the Litchfield Downtown Council, Inc. has become aware of a possible federal grant, and

WHEREAS, the focus of the grant would be second story housing for downtown, and

WHEREAS, a local government needs to act as fiscal agent in order to receive the money, and

WHEREAS, the Litchfield Downtown Council, Inc. is requesting consideration of the City of Litchfield acting as the fiscal agent and partner for federal grant, and

WHEREAS, the grant deadline is May 21, 2021,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Litchfield hereby approves acting as the fiscal agent and partner for the federal grant focusing on second story housing for downtown that the Litchfield Downtown Council, Inc. is applying for.

Adopted by the City Council this 17th day of May, 2021.

Attest:

Approved:

ASSISTANT CITY ADMINISTRATOR

MAYOR

Upon roll call vote, all members present voted aye, with the exception of Council Members Kotelnicki and Allen abstaining declaring a conflict of interest in being on the Litchfield Downtown Council, whereupon the resolution was declared adopted.

X. ANNOUNCEMENTS – None.

XI. ADJOURNMENT –

The City Council meeting adjourned at 8:50 p.m. by unanimous consent.

Attest:

Approved:

ASSISTANT CITY ADMINISTRATOR

MAYOR