

I. CALL TO ORDER –

A regular meeting of the Historic Preservation Commission on Monday, May 22, 2023, commencing at 6:30 p.m. was called to order by Chair Kotelnicki. A quorum was established.

A. ROLL CALL:

Commissioner (Chair)	Darlene Kotelnicki	Present
Commissioner	Connie Lies	Present
Commissioner	Rick Beecroft	Present
Commissioner (Plan. Comm. Rep)	Gary Barnes	Present
Commissioner	Kevin Hovey	Present
Commissioner	Dave Welker	Present
Commissioner	Holly Flemming	Present
Ex-officio	Bill Hicks	Present

II. MINUTES TO APPROVE – April 24, 2023 **MOTION:** To approve as submitted (Rick/ Dave/Passed unanimously by a voice vote).

III. PUBLIC HEARING

100 Sibley Avenue North

- A. Open public hearing at 7:05 p.m.
- B. Declaration of Conflict of Interest: None Ex-parte: None
- C. Review of Proper Notification - Per City
- D. Introduction of Completed Application by Commission: Darlene reviewed the COA for the north facade
- E. Presentation by the property owner: Mr. Corcoran explained his wish to cut two windows on the north façade, second story area. He presented many options verbally. He has a contractor lined up to do the work starting mid-June. There were many questions from members of the HPC since the application information was not clear as to the location, size, type, and color of the windows.
- F. Comments from Other Interested Parties: None
- G. Closure of Public Hearing at 7:15 p.m. with option to recall applicant.
- H. **MOTION:** Due process was followed (Kevin/Connie/Passed unanimously by a voice vote). The HPC Commissioners agreed that the application did not provide the needed information. Concerns about cutting into the brick building, size of windows, and lack of measurements on the submitted drawings.
- I. Checklist: Completed 0 Yes 6 No 4 NA
- J. Findings of Fact: completed
- K. **MOTION:** To deny as submitted (Kevin/Connie/Passed unanimously by a voice vote).

115 Sibley Avenue North

- A. Open public hearing at 7:48 p.m.
- B. Declaration of Conflict of Interest: None Ex-parte: None

- C. Review of Proper Notification - Per City
- D. Introduction of Completed Application by Commission: Darlene reviewed the COA for masonry work on the west and south facades.
- E. Presentation by the property owner: Not Present
- F. Comments from Other Interested Parties: None
- G. Closure of Public Hearing at 7:55 p.m. with option to recall applicant.
- H. **MOTION:** Due process was followed (Rick/Dave/Passed unanimously by a voice vote).
- I. Checklist: Completed 6 Yes 0 No 4 NA
- J. Findings of Fact: completed
- K. **MOTION:** To approve as submitted (Rick/Holly/Passed unanimously by a voice vote).

230 Sibley Avenue North

- A. Open public hearing at 7:18 p.m.
- B. Declaration of Conflict of Interest: None Ex-parte: None
- C. Review of Proper Notification - Per City
- D. Introduction of Completed Application by Commission: Darlene reviewed the COA for concrete work and a new door.
- E. Presentation by an approved designee: Email on file with the city. Mr. Anema spoke on behalf of the property owner. The concrete in the rear (east side) of the building is in poor condition and needs replacement. They are also requesting to replace the east façade first story door. Initially, the applicant requested to add another item, #3 an awning. After discussion he withdrew the request because of two reasons. The MN DOT regulations were not clear and there was not enough information about the awning to act on.
- F. Comments from Other Interested Parties: None
- G. Closure of Public Hearing at 7:46 p.m. with option to recall applicant.
- H. **MOTION:** Due process was followed (Rick/Dave/Passed unanimously by a voice vote).
- I. Checklist: Completed 6 Yes 0 No 4 NA
- J. Findings of Fact: completed
- K. **MOTION:** To approve as submitted (Rick/Holly/Passed unanimously by a voice vote).

IV. OLD BUSINESS - NONE

- V. **NEW BUSINESS** – Administratively approved COAs - City Administrator Dave Cziok approved a COA for replacement of the broken glass at 219 North Sibley Ave.

VI. REPORTS - None

VII. ANNOUNCEMENTS -

- A. The next meeting will be Monday, June 26, 2022 at 6:30 pm in City Hall.

VIII. ADJOURNMENT – 8:00 p.m.

DARLENE KOTELNICKI
CHAIRPERSON